



Timothy S. Wyrosdick
Superintendent of Schools

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Mission: Preparing Students for Success by Providing a Superior, Relevant Education

February 19, 2020

Triumph Gulf Coast, Inc.

P.O Box 12007

Tallahassee, FL 32317

To Whom It May Concern:

Please accept this letter of intent for Santa Rosa County School District/Locklin Technical College's application for the Triumph Gulf Coast, Inc., Hurricane Michael Skilled Labor Recovery Fund. Specifically, this application is to participate in the "Fast-Track CAPE Certification Training" program for the 2020 funding cycle, May 1, 2020 through October 31, 2020. Our proposed project will address the need for skilled laborers in the occupational areas of HVAC and Pipefitting.

Our proposed project is located on the campus of Locklin Technical College (LTC). Locklin Technical College is a long-term provider of construction related workforce education programs in Northwest Florida. Program participants will be trained using customized curriculum in a construction related Career Pathway centered around credentials built to meet the employer's immediate workforce needs.

Through this proposal, LTC will train 20 – 30 program participants across the HVAC and Pipefitting occupational areas on an open enrollment basis during the designated 2020 funding cycle. Proctored industry certification exams will be included as a key outcome measure and aligned with CAPE certifications including HVAC Excellence Employment Ready (ER) exams and NCCER Pipefitting Level 1.

The need for skilled labor in the construction sector is identified as the largest and fastest growing within Florida with approximately 530,000 workers and a recent increase of 43,900 in 2017 (*Florida Apprenticeship Workgroups Report, June 2018*). Prior to Hurricane Michael, these construction occupational areas were already experiencing a fragile skilled labor pool. Accordingly, current data from Enterprise Florida indicates Santa Rosa County (SRC) with an established construction industry of 15.6% of total employment by industry as compared to the State of Florida's rate of 10.3%. In addition, SRC shows a projected population growth of 9.5%. This growth is 2.4% above the state average population projections. The economic impact of this training need, along with projected growth, stretches far past Santa Rosa County directly into the impacted region of Northwest Florida. The estimated economic impact is over \$ 1.2 million annually.

Our proposal blends a consistent, collaborative recruitment and outreach program utilizing highly qualified and certified instructors to provide direct hands on training in a technology rich, immersive environment. In addition, Career Specialists employed through LTC and support staff will facilitate a consistent and aggressive action plan of targeted and collaborative recruitment to include program participant diversification. This effort will ensure a rapid and responsive pipeline of skilled and certified employees to aid in the economic recovery efforts of Northwest Florida.

Triumph Gulf Coast, Inc.
February 19, 2020
Page 2

Thank you for considering our application for this funding prospect for Locklin Technical College and the Santa Rosa County School District. We are excited about the opportunities this provides our current students, residents and employers in building a strong regional workforce to support the Hurricane Michael recovery efforts across North West Florida.

Sincerely,



Tim Wyrosdick
Superintendent of Schools

Triumph Gulf Coast, Inc. Hurricane Michael Skilled Labor Recovery Fund Application

IMPORTANT NOTICE

Technical Colleges/School Boards representing each of the eight Triumph Counties are eligible to apply for an award from this Fund. The Program will provide up to \$1 million per year for up to 3 years to produce “Fast Track CAPE Certification Training” (courses determined by the Florida Department of Education) in the following skilled labor categories:

- Carpentry
- Electricians
- HVAC
- Plumbing
- Pipefitting (Certification to be approved by Triumph Staff prior to start)

To apply, Triumph Gulf Coast requires

- A letter of intent that
 - provides a description of the proposed project including the location(s) of the proposed project, a description demonstrating how the proposed project or program is needed and will promote economic recovery, diversification, and enhancement of the disproportionately affected counties,
 - and an estimated range of the number of students to be trained.
- And a completed Hurricane Michael Disaster Recovery Fund Application form

Eligible applicants include:

- Wakulla School Board/Lively Technical College
- Franklin School Board/Lively Technical College
- Gulf School Board/Tom P. Haney Technical Center
- Bay School Board/Tom P. Haney Technical Center
- Walton School Board/Emerald Coast Technical College
- Okaloosa School Board/Okaloosa Technical College
- Santa Rosa School Board/Locklin Technical College
- Escambia School Board/George Stone Technical College

Applications and letters of intent will be reviewed by Staff and then considered for award at the discretion of the Triumph Gulf Coast Board.

Funding is available on a first come, first served basis.

Applicant Information

School Board: Santa Rosa School Board

Technical College: Radford M. Locklin Technical College (Locklin Technical College)

Contact Information:

Primary School Board/District Contact: Charlin Knight

Title: Director of Workforce Education

Mailing Address:

Dillon Administrative Center, 6032 Highway 90, Milton, Florida 32570-1703

Phone: 850-938-5059

Email: Knightc@santarosa.k12.fl.us

Primary Technical College Contact: Maria LaDouceur

Title: Principal

Mailing Address: 5330 Berryhill Road, Milton, Florida 32570

Phone: 850-983-5700

Email: Ladouceurm@santarosa.k12.fl.us

Has the applicant in the past requested or applied for funds for all or part of the proposed project/program?

Yes No

If yes, please provide detailed information concerning the prior request for funding, including:

- the date the request/application for funding was made;
- the source to which the request/application for funding was made,
- the results of the request/application for funding, and
- projected or realized results and/or outcomes from prior funding.

Eligibility

Pursuant to Section 288.8017, Triumph Gulf Coast, Inc. was created to make awards from available funds to projects or programs that meet the priorities for economic recovery, diversification, and enhancement of the disproportionately affected counties. The disproportionately affected counties are: Bay County, Escambia County, Franklin County, Gulf County, Okaloosa County, Santa Rosa County, Walton County, or Wakulla County. *See*, Section 288.08012. The Skilled Labor Recovery Fund Program is limited to Technical Colleges/School Boards serving these counties.

1. From the choices below, please check the box that describes the purpose of the proposed project or program (check all that apply):

- Ad valorem tax rate reduction within disproportionately affected counties;
- Local match requirements of s. 288.0655 for projects in the disproportionately affected counties;

- Public infrastructure projects for construction, expansion, or maintenance which are shown to enhance economic recovery, diversification, and enhancement of the disproportionately affected counties;

- Grants to local governments in the disproportionately affected counties to establish and maintain equipment and trained personnel for local action plans of response to respond to disasters, such as plans created for the Coastal Impacts Assistance Program;

- Grants to support programs that prepare students for future occupations and careers at K-20 institutions that have campuses in the disproportionately affected counties. Eligible programs include those that increase students' technology skills and knowledge; encourage industry certifications; provide rigorous, alternative pathways for students to meet high school graduation requirements; strengthen career readiness initiatives; fund high-demand programs of emphasis at the bachelor's and master's level designated by the Board of Governors; and, similar to or the same as talent retention programs created by the Chancellor of the State University System and the Commission of Education, encourage students with interest or aptitude for science, technology, engineering, mathematics, and medical disciplines to pursue postsecondary education at a state university or a Florida College System institution within the disproportionately affected counties;

- Grants to support programs that provide participants in the disproportionately affected counties with transferable, sustainable workforce skills that are not confined to a single employer; and

- Grants to the tourism entity created under s. 288.1226 for the purpose of advertising and promoting tourism and Fresh From Florida, and grants to promote workforce and infrastructure, on behalf of all of the

disproportionately affected counties.

- Grants to the Board of County Commissioners in Bay, Gulf, Franklin, or Wakulla County for projects or programs that aid in the recovery from Hurricane Michael.
- Grants to the Board of County Commissioners in Bay, Gulf, Franklin, or Wakulla County to pay up to fifty percent (50%) of the anticipated loss in ad valorem real estate tax revenue as a result in the reduction of property values based on Hurricane Michael.

Priorities

1. Please check the box if the proposed project or program will meet any of the following priorities (check all that apply):
 - Generate maximum estimated economic benefits, based on tools and models not generally employed by economic input-output analyses, including cost-benefit, return-on-investment, or dynamic scoring techniques to determine how the long-term economic growth potential of the disproportionately affected counties may be enhanced by the investment.
 - Increase household income in the disproportionately affected counties above national average household income.
 - Leverage or further enhance key regional assets, including educational institutions, research facilities, and military bases.
 - Partner with local governments to provide funds, infrastructure, land, or other assistance for the project.
 - Benefit the environment, in addition to the economy.
 - Provide outcome measures.
 - Partner with K-20 educational institutions or school districts located within the disproportionately affected counties as of January 1, 2017.
 - Are recommended by the board of county commissioners of the county in which the project or program will be located.
 - Partner with convention and visitor bureaus, tourist development councils, or chambers of commerce located within the disproportionately affected counties.

- Aid in recovery from Hurricane Michael in Bay, Gulf, Franklin or Wakulla County.

2. Please explain how the proposed project meets the priorities identified above.

Santa Rosa County School District/Locklin Technical College's (LTC) grant application supports the skilled labor categories of HVAC and Pipefitting by providing participants from the surrounding disproportionately affected counties transferable, sustainable workforce skills that are not confined to a single employer. Our proposal meets the priorities through establishing a collaborative recruitment and outreach program utilizing highly qualified and certified instructors to provide direct hands on training in a technology rich, immersive environment. In addition, Career Specialists employed through LTC and support staff will facilitate a consistent and aggressive action plan of targeted and collaborative recruitment to include program participant diversification. This effort will ensure a rapid and responsive pipeline of skilled and certified employees to aid in the economic recovery efforts of Northwest Florida. Locklin Technical College will partner with local organizations such as, CareerSource EscaRosa, FloridaWest, and Santa Rosa Economic Development to market the program and to identify potential candidates. A partnership with Santa Rosa Chamber of Commerce will also be utilized to market the "Fast-Track Training Program."

3. Please explain how the proposed project or program meets the discretionary priorities identified by the Board.

Locklin Technical College's "Fast-Track Training" Program will aid in transforming the Hurricane Michael devastated Northwest Florida Region. The training program will include a fast-track to industry certification in the HVAC and Pipefitter occupational fields. This proposal will be consummated quickly and efficiently; LTC will train 20 – 30 program participants from May 1, 2020 to October 31, 2020. The HVAC participants will have the opportunity to earn at least one of many valuable HVAC Excellence Employment Ready (ER) industry certifications. The Pipefitter participants will have the opportunity to earn the valuable National Center for Construction and Education Research (NCCER) CORE and Level 1 Pipefitting Industry Certifications. Locklin Technical College "Fast-Track Training" Program participants will produce a minimum of 20 industry certifications within the specified time frame. By meeting these clear performance metrics, LTC will impact the Northwest Florida Region by providing industry certified skilled workers to the labor market.

4. Does the Board of County Commissioners for the applicant County listed above, recommend this project or program to Triumph?

Yes No

**Please attach proof of recommendation(s) from each County identified.

Approvals and Authority

1. Attach evidence that the undersigned has all necessary authority to execute this proposal on behalf of the entity applying for funding. This evidence may take a variety of forms, including but not limited to: a delegation of authority, citation to relevant laws or codes, policy documents, etc. In addition, please attach any support letters from partners.

Funding and Budget:

Pursuant to Section 288.8017, awards may not be used to finance 100 percent of any project or program.

1. Identify the anticipated range of funding for certs and recruitment/supplies sought from Triumph Gulf Coast, Inc.

- Funding for “Fast-Track” Industry Certifications earned: \$90,000 – \$162,000 (based on \$4,500 per earned industry certification plus up to 20% of participants earning two industry certifications during funding period)
- Salary and Benefits for Recruiters for “Fast-Track Program” for up to 150 hours: \$6,241
- Recruitment and Outreach Materials: \$4,200 To include Billboard and Brochures
- “Fast-Track” Course Materials and Supplies: \$8,559 To include cost of NCCER CORE and Level 1 Industry Certification Exams for Pipefitting, HVAC Excellence ER Industry Certification Exams, and course and training materials and supplies for HVAC.
- Tools and Equipment: \$7,000 To include tools and equipment needed for course instruction.

2. Does the potential award supplement but not supplant existing funding sources? If yes, describe how the potential award supplements existing funding sources.

Yes No

- A. Other Project Funding Sources:
Example Funding Sources (Note: Not an exhaustive list of possible Funding Sources and may include in-kind cost such as salaries and benefits.)

School Board	\$ <u>0</u>
Private Sources	\$ <u>0</u>
Other (e.g., grants, etc.) District Workforce Funds/School Board Operating Funds	\$ <u>37,770</u>
Total Other Funding	\$ <u>37,770</u>
Total Amount Requested:	\$ <u>189,000</u>
Total Project Amount:	\$ <u>226,770</u>

Applicant understands that the Triumph Gulf Coast, Inc. statute requires that the award contract must include provisions requiring a performance report on the contracted activities, must account for the proper use of funds provided under the contract, and must include provisions for recovery of awards in the event the award was based upon fraudulent information or the awardee is not meeting the performance requirements of the award.

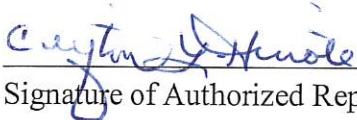
Yes No

Applicant acknowledges that Applicant and any co-Applicants will make books and records and other financial data available to Triumph Gulf Coast, Inc. as necessary to measure and confirm performance metrics and deliverables.

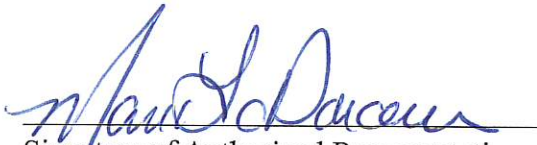
Yes No

Applicant acknowledges that Triumph Gulf Coast, Inc. reserves the right to request additional information from Applicant concerning the proposed project or program.

Yes No


Signature of Authorized Representative
of School Board

2-20-2020
Date


Signature of Authorized Representative
of Technical College

2-20-2020
Date

Triumph Gulf Coast, Inc.
Hurricane Michael Skilled Labor Recovery Fund
Attachments

- Detailed Budget Narrative
- Letters of Support
 - Floridawest Economic Development Alliance
 - Santa Rosa County Chamber & Tourist Information Center
 - Santa Rosa Economic Development
- School Board Policies
 - Responsibilities and Authority of the Board
 - Grant Management

3 West Garden Street Suite 618 Pensacola, FL
P.O. Box 1992 Pensacola, FL 32591
850.898.2201



February 20, 2020

Tim Wyrosdick
Superintendent
Santa Rosa County School District
6032 Highway 90
Milton, Florida 32570

Dear Mr. Wyrosdick:

FloridaWest strongly supports the Santa Rosa County School District's Santa Rosa County School District's/Locklin Technical College's application for the Triumph Gulf Coast, Inc., Hurricane Michael Skilled Labor Recovery Fund. The district's participation in the "Fast-Track CAPE Certification Training" program for the 2020 funding cycle, May 1, 2020 through October 31, 2020 will address the need for skilled laborers in the occupational areas of HVAC and Pipefitting.

Locklin Technical College has demonstrated a successful track record in providing career education in Northwest Florida. Their proposal to train program participants using customized curriculum, centered around industry recognized credentials, is built to "fast track" participants to meet the employer's immediate workforce needs. Furthermore, their proposal blends a consistent, collaborative recruitment and outreach program utilizing highly qualified and certified program instructors and recruitment specialists with an aggressive action plan of targeted recruitment to include program participant diversification. This effort will ensure a rapid and responsive pipeline of skilled and certified employees to aid in the economic recovery efforts of Northwest Florida.

Thank you for pursuing this funding prospect for Santa Rosa County. We are excited about the opportunities this provides for our current and future employers to build a strong regional workforce to support the Hurricane Michael recovery efforts across Northwest Florida.

Thank you, and please contact me if I can be of further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Luth". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Scott Luth
CEO, FloridaWest



February 20, 2020

Tim Wyrosdick
Superintendent
Santa Rosa County School District
6032 Highway 90
Milton, Florida 32570

Dear Mr. Wyrosdick:

Santa Rosa County Chamber of Commerce strongly supports the Santa Rosa County School District's Santa Rosa County School District's/Locklin Technical College's application for the Triumph Gulf Coast, Inc., Hurricane Michael Skilled Labor Recovery Fund. The district's participation in the "Fast-Track CAPE Certification Training" program for the 2020 funding cycle, May 1, 2020 through October 31, 2020 will address the need for skilled laborers in the occupational areas of HVAC and Pipefitting.

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Thank you, and please contact me if I can be of further assistance.

Sincerely,

Donna S. Tucker

Donna S. Tucker
President/CEO



February 19, 2020

Tim Wyrosdick
Superintendent
Santa Rosa County School District
6032 Highway 90
Milton, Florida 32570

Dear Mr. Wyrosdick:

Santa Rosa Economic Development strongly supports the Santa Rosa County School District's Santa Rosa County School District's/Locklin Technical College's application for the Triumph Gulf Coast, Inc., Hurricane Michael Skilled Labor Recovery Fund. The district's participation in the "Fast-Track CAPE Certification Training" program for the 2020 funding cycle, May 1, 2020 through October 31, 2020 will address the need for skilled laborers in the occupational areas of HVAC and Pipefitting.

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Thank you, and please contact me if I can be of further assistance.

Sincerely,

Shannon Ogletree

Shannon Ogletree, CEcD
Executive Director

CHAPTER 2.00 - SCHOOL BOARD GOVERNANCE AND ORGANIZATION

RESPONSIBILITIES AND AUTHORITY OF THE BOARD

2.20

The School Board is responsible for the organization and control of the public schools of the District and is empowered to determine the policies necessary for the effective operation and general improvement of the school system. The School Board is a public corporate entity and may take action only when the Board is meeting in official public session and a quorum is present. The School Board shall limit its action to establishing policy and to meeting the requirements prescribed by laws and rules of the State Board of Education. Individual members of the School Board have authority to take official action only when sitting as a member of the School Board in public session, except when the School Board specifically authorizes the member to act. The School Board shall not be bound in any way by any action on the part of an individual Board member or an employee, except when such statement or action is in compliance with the public action of the School Board.

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1001.31, 1001.363, 1001.372(1),
1001.395, 1001.41, 1001.43, 1003.02, F.S.

HISTORY: **ADOPTED:** 07/01/2002
REVISION DATE(S): 11/19/2002; 03/25/2008
FORMERLY: 1.02

CHAPTER 7.00 - BUSINESS SERVICES

GRANT MANAGEMENT

7.25+

- I. The Superintendent shall seek grant funds to expand the financial capabilities of the District and provide additional resources to enhance educational opportunities and to support student learning and performance.
- II. All grant monies awarded to the District shall be used in accordance with applicable federal and state laws and rules, grantor rules, and School Board policies.
- III. For projects utilizing federal funds, the District shall adhere to the requirements of Uniform Grant Guidance (UGG). In the event that state requirements are more stringent than federal requirements, state mandates shall be followed.
- IV. The Superintendent shall develop procedures for grant administration that include but are not limited to
 - A. Application process for grant funds including School Board approval;
 - B. Procurement of materials and equipment;
 - C. Standard of conduct including conflict of interest;
 - D. Property control;
 - E. Cash management;
 - F. Record maintenance;
 - G. Financial reporting;
 - H. Protection of personally identifiable information; and
 - I. Internal evaluation of accomplishments as related to program goals.

CHAPTER 7.00 - BUSINESS SERVICES

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1001.43, 1001.51, 1008.385, 1010.01, F.S.
2 CFR 200, 20 USC 7906

HISTORY: ADOPTED: 03/10/2016

FORMERLY: NEW