

**Program Administrator Report  
Triumph Gulf Coast Board Meeting  
April 30, 2020**

The Triumph Gulf Coast staff continues regular work with grantees on the implementation of projects and the accompanying requests for funds and compliance activities.

Staff also continues to speak with applicants and potential applicants, to review pre-applications, applications and to negotiate agreements.

At the Board's direction, staff has circulated an application for a grant amendment to existing grantees that would extend the date of executed grant award agreement metrics and completion deadlines due to anticipated CoVid-19 delays.

Following the Board's direction at the special April 7, 2020 Board Meeting to prepare the region's workforce for post CoVid-19 opportunities, staff has circulated an application for the Infrastructure and Logistics Fast Track Training Fund to the region's State Colleges, Technical Colleges and Workforce Boards. The program is currently for CAPE industry certifications in

- Commercial Driver's License (CDL)
- Heavy Equipment Operator
- Concrete Finishing
- Masonry
- UAV Survey

**Pre-Applications**

As of April 24, 2020, Triumph Gulf Coast had received 225 Pre-Applications and Applications totaling \$1,739,881,509 in requests. 3 new pre-applications were received between February 24, 2020 and April 24, 2020.

Triumph Staff reviewed the information provided by the applicant on the pre-application form and the priorities for economic recovery, diversification, and enhancement to be awarded grants under s. 288.8017, F.S.:

*288.8017 Awards. —*

*(1) Triumph Gulf Coast, Inc., shall make awards from available funds to projects or programs that meet the priorities for economic recovery, diversification, and enhancement of the disproportionately affected counties. Awards may be provided for:*

- (a) Ad valorem tax rate reduction within disproportionately affected counties;*
- (b) Local match requirements of s. 288.0655 for projects in the disproportionately affected counties;*
- (c) Public infrastructure projects for construction, expansion, or maintenance which are shown to enhance economic recovery, diversification, and enhancement of the disproportionately affected counties;*

(d) Grants to local governments in the disproportionately affected counties to establish and maintain equipment and trained personnel for local action plans of response to respond to disasters, such as plans created for the Coastal Impacts Assistance Program;

(e) Grants to support programs that prepare students for future occupations and careers at K-20 institutions that have campuses in the disproportionately affected counties. Eligible programs include those that increase students' technology skills and knowledge; encourage industry certifications; provide rigorous, alternative pathways for students to meet high school graduation requirements; strengthen career readiness initiatives; fund high-demand programs of emphasis at the bachelor's and master's level designated by the Board of Governors; and, similar to or the same as talent retention programs created by the Chancellor of the State University System and the Commission of Education, encourage students with interest or aptitude for science, technology, engineering, mathematics, and medical disciplines to pursue postsecondary education at a state university or a Florida College System institution within the disproportionately affected counties;

(f) Grants to support programs that provide participants in the disproportionately affected counties with transferable, sustainable workforce skills that are not confined to a single employer; and

(g) Grants to the tourism entity created under s. 288.1226 for the purpose of advertising and promoting tourism and Fresh From Florida, and grants to promote workforce and infrastructure, on behalf of all of the disproportionately affected counties.

Based on the information provided by the applicants in the pre-applications, staff recommends that proposals 225, 226 and 227 appear to meet criteria to be eligible to receive funds at this time under s. 288.8017, F.S.

### **Applications**

As of Friday, April 24, 2020, Triumph Gulf Coast had received 86 Applications totaling \$637,868,307 in requests. Triumph has moved 36 projects forward that total over \$243,000,000.

### **New Application received February 24, 2020 – April 24, 2020**

217 AMIkids Pensacola Inc., Workforce Development Program	\$1,125,000 Escambia
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### **Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate Grant Agreements with:**

210 Gulf Coast State College, UAS Pilot Boot Camp for Exiting Military	\$3,033,438
216 Northwest FL State College, Airframe & Powerplant	\$8,782,065

### **Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate Term Sheets with:**

191 Franklin County, Apalachicola Regional Airport Fuel Farm Enhancements	\$1,059,000
202 Gulf Coast State College, Emergency Management and Communications	\$5,254,750

## **Applications Received to Amend Grant Agreement Due to CoVid-19 as of April 29, 2020**

43 Okaloosa, Highway 90 Water & Sewer  
46 Okaloosa, Southwest Crestview Bypass  
120 City of Pensacola, Pensacola Airport MRO Campus  
187 Northwest Florida State College, Walton Works  
190 Walton, 331 Infrastructure

## **Annual and Quarterly Reports**

### **2020 Annual Reviews per s. 288.8016 , F.S.**

69 Florida State University, Apalachicola Bay System Initiative, \$7,998,678

- Staff recommends continuing grant

98 Walton County Sheriff Office, Vocational/Technical Training Program, \$2,217,965

- Staff recommends continuing grant

189 Bay County Board of Commissioners, Hurricane Michael Recovery Ad \$10,728,317

- Staff recommends continuing to monitor outcome

### **Workforce/Education Project Quarterly Reviews (see attached review summaries)**

98 Wakulla County School Board, Career and Technical Education Center  
143 Bay County School District, Haney HVAC  
148 Gulf County School District, Agri-Science Program Expansion  
153 Gulf County School District, Unmanned Systems  
157 Franklin County School District, Career and Technical Training, Phase 1  
180 Gulf County School District, Wewahitchka High School Welding Program  
198 Wakulla County School Board, UAV / VSO Certification Program  
200 Franklin County School District, Career and Technical Training, Phase 2

### **Construction Project Quarterly Reviews**

49 Panama City Port Authority, Eastern Terminal Expansion

- Reviews documents, project is nearing completion

143 Bay District Schools, Haney HVAC Expansion

- Reviewed Report, scheduled to be completed by the end of August 2020

### **Construction Bids, Documents and Contracts Favorably Reviewed by Staff Q1 2020**

43 Okaloosa Highway 90 Water & Sewer

- Pre-bid meeting attended, bid documents, process and final construction contract reviewed

72 Santa Rosa, Whiting Aviation Park

- Construction plans and contract reviewed

98 Walton County Sheriff Office, Vocational/Technical Training Program

- Contract for services and construction bid document reviewed

157 Franklin School Board, Career and Technical Training Phase 1

- Bid documents and bid process reviewed

185 City of Panama City, Panama City Industrial Complex

- Bid documents reviewed

**2020 Spring Annual Reports**  
**April 30, 2020**

#69 - The Florida State University - Apalachicola Bay System Initiative (ABSI)

#98 - Walton County Sheriff – Vocational / Technical Training Program

**PROJECT:** #69 - The Florida State University - Apalachicola Bay System Initiative (ABSI)

**QUARTERLY REPORT:** January – March 2020

**STATUS:** Mostly on schedule

**RECOMMENDATION:** Continue Project

The Florida State University (FSU) has timely submitted their Annual Report on Project #69, the Apalachicola Bay System Initiative (ABSI). The annual report provides a summary timeline for the eight deliverables in this project. Five of those eight were to commence during the first year of the project.

For deliverable 1: “Assess temporal and spatial changes in oyster communities in Franklin County,” TGC staff scores deliverable 1 progress as acceptable given the time required for project startup.

Deliverable 2: “Construct a pilot-scale oyster hatchery.” The plans are to be operational before the fall 2020 spawning season. TGC staff scores deliverable 2 progress as acceptable.

Deliverable 3: “Bio-physical modeling,” an appropriately qualified consultant has been retained and a contract entered into. That consultant, Dr. Leitman, has worked to calibrate existing models to the specifics of the ABSI geographies. A FAMU physical oceanographer has been retained to perform associated bio-physical modeling of the ABSI system. TGC staff score deliverable 3 progress as good.

Deliverable 4: “Monitoring of oyster communities and their environment,” and the report describes the review of existing efforts in this area, as well as plans to deploy data-logging instruments. Field work started in August 2019. The team is waiting on an FWC Special Activity License to collect oysters. TGC staff score deliverable 4 progress as good.

Deliverable 5: “Oyster population genetic structure,” which was only scheduled to begin in the last quarter of the first project year. It is behind schedule because of the severe depletion of subtidal oysters in Apalachicola Bay. It is hoped that the spring spawn may generate sufficient numbers of juveniles this summer to conduct the study, so that the new target start date is summer 2020. TGC staff score deliverable 5 progress as good.

Deliverables 6, 7, and 8 were not scheduled for activity during the first year of the project.

Deliverable 9 is “targeted outreach to community,” which entails development of a community advisory board, and other activities. The project awarded a two-year contract to the Florida Conflict Resolution Consortium (FCRC) in May 2019 and it has begun its work. TGC staff score deliverable 9 progress as very good.

**PROJECT:** #98 - Walton County Sheriff – Vocational / Technical Training Program

**ANNUAL REPORT:** April 2019 – March 2020

**STATUS:** On schedule

**RECOMMENDATION:** Continue Project

The Walton County Sheriff – Vocational / Technical Training Project (#98) is on schedule and maximizing the schedule they have developed for completion of the project goals. The monitoring of the project is commendable and serves the type of student population well as they migrate back to community landscapes.

The project is scheduled to produce 502 CAPE certifications by December 2024 and is well on schedule to accomplish that goal.

Like similar Triumph projects, the program has suffered interruptions of continuous instruction by the regional and global episodic events, of recent times; Hurricane Michael and COVID-19.

To date, the project has produced 69 CAPE Certifications in HVAC, Welding and Safeserv.

TGC staff view the progress on the WCSO project as good and recommend to the TGC Board that the project be continued.

**PROJECT:** #189 – Bay County Board of Commissioners – Hurricane Michael Recovery Ad Valorem Request

**ANNUAL REPORT:** April 2019 – April 2020

**STATUS:** On schedule

**RECOMMENDATION:** Continue Project Monitoring

Following Hurricane Michael, Bay County and the cities of Panama City, Lynn Haven, Mexico Beach, Springfield and Callaway received \$10,728,317 from the Triumph Gulf Coast Hurricane Michael Major Disaster Recovery Fund. Funds were budgeted to fill gaps in ad valorem streams as a result of lowered taxable values due to Hurricane Michael.

As a result, the County did not raise property taxes for citizens and business owners during the recovery phase of the hurricane.

**2020 Q1 Quarterly Education Reports  
April 30, 2020**

- #98 - Wakulla County School Board – Career and Technical Education Center
- #143 - Bay County School District – Haney HVAC
- #148 - Gulf County School District Agri-Science Program Expansion
- #153 - Gulf County School District Unmanned Systems
- #157 - Franklin County School District – Career and Technical Training, Phase 1
- #180 - Gulf County School District – Wewahitchka High School Welding Program
- #198 - Wakulla County School Board – UAV / VSO Certification Program
- #200 - Franklin County School District – Career and Technical Training, Phase 2

**PROJECT:** #29 - Wakulla County School Board – Career and Technical Education Center  
**QUARTERLY REPORT:** January – March 2020  
**STATUS:** On schedule, no recommendations

The Wakulla Career and Technical Education Center has exceeded scheduled frameworks and has already completed 874 CAPE certifications, more double the 410 contracted for. This was accomplished while dealing, although less impacted, with Hurricane Michael and the current COVID-19 health issues.

Exceptionally well organized and efficient.

**PROJECT:** #98 - Walton County Sheriff – Vocational / Technical Training Program  
**ANNUAL REPORT:** April 2019 – March 2020  
**QUARTERLY REPORT:** January – March 2020  
**STATUS:** On schedule, no recommendations

The Walton County Sheriff – Vocational / Technical Training Project (#98) is on schedule and maximizing the schedule they have developed for completion of the project goals. The monitoring of the project is commendable and serves the type of student population well as they migrate back to community landscapes.

The project is scheduled to produce 502 CAPE certifications by December 2024 and is well on schedule to accomplish that goal.

Like similar Triumph projects, the program has suffered interruptions of continuous instruction by the regional and global episodic events, of recent times; Hurricane Michael and COVID-19.

To date, the project has produced 69 CAPE Certifications HVAC, Welding and Safeserv.

**PROJECT:** #143 - Bay County School District – Haney HVAC  
**QUARTERLY REPORT:** January – March 2020  
**STATUS:** On schedule, with one recommendation

Haney Technical College has significantly been impacted by two episodic events: Hurricane Michael and COVID19. To Haney’s credit, the college has successfully managed both situations in a positive, productive manner.

To date, Haney has produced approximately 247 CAPE HVAC certifications (31% of its summative number) and is on track to meet their 2023 target deadline per their contract with Triumph.

Bay County School District / Haney Tech may consider the following recommendations:

- Haney may want to consider applying for an extension of their contract to allow room to accommodate any future episodic event.

**PROJECT:** #148-Gulf County School District Agri-Science Program Expansion  
**QUARTERLY REPORT:** January – March 2020  
**STATUS:** On schedule, with recommendations

Gulf schools have endured dramatic, episodic interruptions of their school calendars caused by Hurricane Michael and, currently, the COVID-19 health situation. Although students did begin classwork towards the CAPE certifications assigned to this project, the class was interrupted by the closing of school prior to the CAPE testing cycle scheduled for the class.

The program is scheduled to produce 90 CAPE certifications by May 31, 2022. Currently, the count stands at 0 CAPE certifications.

Gulf County School District may consider the following recommendations:

1. Testing of students that were interrupted from completing the 2019-2020 term should be held after a 5-15 hour review is afforded the students this summer.
2. Gulf schools should consider adding 5-15 hour summer reviews within the existing budget for this project.
3. Gulf schools should request an extension to the terminal \ summative date for completing of CAPE certifications.
4. Records of student CAPE achievement to meet the terms of this project should be maintained for review, upon request.



**PROJECT:** #153-Gulf County School District Unmanned Systems

**QUARTERLY REPORT:** January – March 2020

**STATUS:** On schedule, with recommendations

The Gulf County School District Unmanned Systems (#153) Unmanned Aerial Vehicle (UAV) training project is an ambitious effort to expand the scope of unmanned vehicle workers' skills in the regional workforce, partly in support of the Tyndall Air Force Base mission. The project projects 525 CAPE certifications in UAV training by May 31, 2024. To date, the project has 0 certifications because the students in class now were scheduled to test in May 2020 which is not feasible because of the disruption caused by the COVID-19 health situation.

Also, considering the lingering impact of Hurricane Michael in the area, the Gulf School District has achieved reasonable results in starting the project and will make up for lost time as they grow more familiar with the scope of the work and can recover from the disruptions.

Gulf County School District may consider the following recommendations:

1. Testing for students completing the coursework before the interruption of school instruction should complete a 5-15 hour review prior to CAPE testing.
2. The School District should consider adjusting the existing budget to accommodate 5-15 hour summer reviews, prior to testing, each summer until the project is completed.
3. The School District should consider requesting an extension of the project completion date to allow for any more episodic events.

**PROJECT:** #157 - Franklin County School District – Career and Technical Training, Phase 1

**QUARTERLY REPORT:** January – March 2020

**STATUS:** On schedule, plans to test students

Franklin has made safe classroom adjustments and is now meeting in very small teacher led safe groups to allow students to continue working towards their certifications in several of CAPE certification programs.

The welding program enrolled 19 students this semester with 10 still attending modified classes. They anticipate sitting for certification exams this summer.

Towards this project, Franklin County schools have produced 427 of the 777 CAPE certifications due by 2024 that include certifications in welding and digital tools.

For the 2017-2018 school year, prior to Triumph's partnership, Franklin County schools had a total of 38 CAPE certifications. They have accomplished, and maintained, a measurable improvement in career and technical education.

**PROJECT: #180 - Gulf County School District – Wewahitchka High School Welding Program**

**QUARTERLY REPORT:** January – March 2020

**STATUS:** On schedule, with recommendations

The Gulf County School District – Wewahitchka High School Welding Program project (#180) expands an already existing welding program. The welding program had 35 students enrolled in the fall which were able to complete 120 hours of instruction before COVID19 disrupted the school year.

Gulf County School District may consider the following recommendations:

1. The final CAPE welding certification exams should be held after a 5-15 hour review to allow for the absent time from formal class caused by COVID19
2. Gulf county should consider budget adjustments within the existing totals to allow for summer sessions of 5-15 hours (several each summer) to keep the CAPE pass rate high and allow for any other episodic interruptions.

**PROJECT: #198 - Wakulla County School Board – UAV / VSO Certification Program**

**QUARTERLY REPORT:** January – March 2020

**STATUS:** On schedule, no recommendations

The Wakulla County School Board – UAV / VSO Certification Program (#198) officially began in January of 2020 after teacher training, equipment purchases, and establishment of a sustainability draft to carry the project beyond the completion date.

The project is scheduled to produce 350 CAPE VSO and Safety UAV CAPE certifications upon completion.

**PROJECT: #200 - Franklin County School District – Career and Technical Training Phase 2**

**QUARTERLY REPORT:** January – March 2020

**STATUS:** On schedule, plans to test students

The Unmanned Aerial Systems program had 46 students enrolled at the beginning of 2019-2020 term with 25 students on target to earn UAV certificates. Courses are continuing online with an anticipation that those students will gain certification during the summer. Visual line of sight assessments have also been delayed due to CoVid-19 school closures. The 12 students in that program will require individual assessments before sitting for the certification exam.

12 students working towards their EKG certification will have to be re-registered for next year. The 12 students enrolled in the CNA program are expected to take certification exams before the end of the 2020 summer. The 60 students enrolled in the non-CAPE Emergency Medical Response course will be transitioned to EKG and CNA CAPE certification classes for the 2020-2021 school term.



## **MICHAEL A. ADKINSON, JR., SHERIFF**

### **Office of the Sheriff, Walton County**

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April 13, 2020

#### Project #98 Triumph Grant Walton Sheriff Voc/Tech Training Program

The Walton County Sheriff's Office and the Emerald Coast Technical College began in July 2019 gathering certificate information regarding Performance Metric #1 under Section 8.3 of the contract signed March 15, 2019. Although in a recovery effort from Hurricane Michael and now under the constraints of the COVID 19 Pandemic we have produced a total of 69 passing certifications toward the end goal of 502 certificates. Our Passing rate is currently at 96% meeting Performance Metric #2 of a 70% passing rate. Under the CDC guidelines and in conjunction with our Incident Management Team we have evaluated our programs at the Walton County Jail and shall continue to work toward the goal of 502 certificates. Emerald Coast Technical College is under the direction of the Walton County School Board and will resume classes when advised by the Governor that they may do so. Each have submitted projections for certificates through the December 2024 timeline and we see no issue with providing the certificates required.