

**Program Administrator Report
Triumph Gulf Coast Board Meeting
September 13, 2021**

The Triumph Gulf Coast staff continues regular work with grantees on the implementation of 38 active projects, with four projects completed, totaling over \$266,800,000. Staff monitors and reviews projects for compliance and processes requests for funds on an ongoing basis, and continues to work with applicants and potential applicants, to review pre-applications, applications and to negotiate agreements.

The 2020-2021 Auditor General’s audit is ongoing.

Pre-Applications

As of Friday, September 3, 2021 Triumph Gulf Coast had received 257 Pre-Applications totaling over \$1,887,042,000 in requests. Five Pre-Applications were received between July 19, 2021 and September 3, 2021.

Staff recommends Pre-Applications 256 - 259 as eligible and 255 as ineligible.

255 James B. Washington Education and Sports, Inc, Education and Sports Center	\$2,200,000	Escambia
256 Gulf Coast State College, Sea-X	\$2,561,226	Bay
257 Pensacola State College, Cyber Security and IT Programs Expansion	\$9,000,000	Escambia
258 Bay Economic Development Alliance, Project Lightning Strike	\$7,000,000	Bay
259 Pensacola-Escambia PEDC, PEDC–Project Pioneer	\$2,500,000	Escambia

Applications

As of Friday September 3, 2021, Triumph Gulf Coast had received 103 Applications totaling over \$744,782,000 in requests.

Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a term sheet with:

237 Port St. Joe Port Authority, Dredging of Shipping Channel	\$15,000,000	Gulf
251 Santa Rosa BOCC, Milton Interchange Park	\$15,878,683	Santa Rosa

Triumph staff proposes that the Board approve a grant agreement with:

246 Florida State University, ASCENT Cybersecurity and New Technologies.	\$11,500,702	Bay
--	--------------	-----

COVID-19 Amendment

Staff has reviewed and recommends accepting the following request to extend dates in a grant award agreement due to COVID-19 delays and anticipated delays:

210 Gulf Coast State College, UAS Pilot Boot Camp for Exiting Military

Quarterly Reports

Education

148 Gulf School District, Ag-Science
153 Gulf School District, Unmanned Systems
157 Franklin School District, Phase 1
180 Gulf School District, Welding
200 Franklin School District, Phase 2
206 AMIkids Panama City, STEM
207 Gulf Coast State College, Nursing
210 Gulf Coast State College, UAS Pilot Boot Camp for Exiting Military
217 AMIkids Pensacola, Workforce Development

Construction

29 Wakulla School Board, CTE Center
43 Okaloosa BOCC, HYW 90 Water and Sewer
72 Santa Rosa BOCC, Whiting Aviation Park
98 Walton County Sheriff Office, Vocational/Technical Training
185 City of Panama City, Panama City Industrial Complex
187 Northwest Florida State College, Walton Works
207 Gulf Coast State College, Nursing
210 Gulf Coast State College, UAS Pilot Boot Camp for Exiting Military

September 2021 Project Status Snapshot

Staff has developed a project status snapshot document to provide members with an overview of each project. This document reflects the most recent quarterly reports and/or field visits for each project.

August - September Construction Report

Staff continues to review and approve construction bid documents, contracts, change orders and/or task orders for projects. Please see attached Construction Report provided by Mr. Randy Lewis for details.

			Construction	Construction	Construction	Construction		Metrics	Metrics	Metrics	Metrics
#	Grantee	Project Name	Ahead	On Track	Delayed	Completed		Ahead	On Track	Delayed	Completed
Infrastructure, Ad Valorem & Marketing Grants											
43	Okaloosa County	Hwy 90 East Water and Sewer Expansion*				X			N/A		
46	Okaloosa County	Southwest Crestview Bypass*		X				X			
49	Panama City Port Authority	Port Panama City Eastern Terminal				X			X		
72	Santa Rosa County BOCC	Whiting Aviation Park		X					X		
120	City of Pensacola	Comm. Aircraft Maintenance Campus*		X					N/A		
185	City of Panama City	Panama City Industrial Complex		X					N/A		
190	Walton BOCC	US 331 Infrastructure*		X					N/A		
191	Franklin County BOCC	Apalachicola Regional Airport Fuel System Upgrade		X					N/A		
209	Santa Rosa County BOCC	Project Lionheart		X					N/A		
227	Panama City Port Authority	Intermodal Distribution Center Expansion		X					N/A		
240	Santa Rosa County BOCC	Santa Rosa Industrial Park East (SRIPE)		X					N/A		
186	Gulf County Board of County Commissi	Hurricane Michael Recovery Ad Valorem Request		None							X
189	Bay County Board of County Commissi	Hurricane Michael Recovery Ad Valorem Request		None							X
213	Florida's Great Northwest (FGNW)	Education ROI Research and Marketing		None					X		
Workforce/Education Grants											
29	Wakulla County School Board	Career and Technical Education Center*		X				X			
69	FSU Marine Lab	Apalachicola Bay System Initiative*		X					X		
98	Walton County Sheriff/ECTC	Vocational/Technical Training Program*		X					X		
143	Bay District Schools	HVAC*				X			X		
148	Gulf District Schools	Agri-Science Program Expansion*		None					X		
153	Gulf County School District	Unmanned Systems*		None					X		
157	Franklin County School District/ABC Sch	Career and Technical Training, Phase I*		X	X				X		
180	Gulf County School District	WHS Welding Program*		None					X		
198	Wakulla County School Board	UAS/VSO Certification Program*		None					X		
187	Northwest Florida State College	Walton Works Training Center of Excellence*				X			X		
200	Franklin County School District	Career and Technical Training, Phase II*		None					X		
202	Gulf Coast State College - Gulf/Franklin	Tech Center for Emergency Response and Comms		X					X		
206	AMIkids Panama City Marine Institute	Unmanned and Construction Certification Program		None					N/A		
207	Gulf Coast State College - Gulf/Franklin	Nursing Simulation Center			X				X		
210	Gulf Coast State College	UAS Pilot Boot Camp for Exiting Military		None				X			
215	Wakulla County School Board	Wakulla/Lively Tech A&P Cert Program		None					N/A		
216	Northwest FL State College	Center of Aviation Excellence: Airframe & Powerplant		None					N/A		
217	AMIkids Pensacola Inc.	AMIkids Pensacola Workforce Development Program		None					X		
221	Locklin Technical College	Hurricane Michael Skilled Labor Recovery Fund		None							X
222	Okaloosa Technical College	Hurricane Michael Skilled Labor Recovery Fund		None							X
223	Emerald Coast Technical College	Hurricane Michael Skilled Labor Recovery Fund		None							X
224	Wakulla County School Board/Lively Te	Hurricane Michael Skilled Labor Recovery Fund		None							X
228	Pensacola State College	Infrastructure and Logistics Training Fund		None							X
229	Tallahassee Community College	Infrastructure and Logistics Training Fund		None					X		
230	Walton County Schools	A I & Healthcare Certification Program		None					N/A		
233	IHMC	Center for Human Healthspan, Resilience and Perform		None					N/A		
243	Okaloosa School District	AI Learning Institutes		None					N/A		
	* 6 month COVID Extension Granted										
	N/A - Not Applicable (Metrics not due at this time)										

RANDY LEWIS, AIA

ARCHITECT / TRIUMPH G.C. CONSULTANT

NCARB Certification: 66743

Florida Registered Architect 11582

211 John Knox Rd., 106, Tallahassee FL 32303

randylewisaia@gmail.com

Construction Review Update- July 20, 2021, to Sept. 8, 2021.

The following items reflect contract and construction review activity since the last board meeting.

#29 Wakulla School Board Career and Tech

- Reviewed Contract Document Plans and Specifications for Renovation of the Bus Maintenance Facility for addition of classrooms and lab space for the career and technical education program.
- Conducted construction progress site observation Sept. 3, 2021. The construction work appears to be progressing on schedule and in compliance with the Contract Documents.

#43 Okaloosa HWY 90 Sewer and Water

- Reviewed the Final Quarterly Report and Notice of Completion. Requested Certificate of Final Completion and/or Contractors final Pay Application approved by Poly, Inc.

72 Santa Rosa Whiting Aviation Park

- Reviewed report and photographs submitted. Requested grantee upload Engineer's construction progress inspection report (monthly).

#98 Walton County Sheriff's Office/Emerald Coast Technical College

- Reviewed the 2nd Quarter Report and the Budget Amendment July 29, 2021. The quarterly report is acceptable with the budget amendment.

#185 City of Panama City/Eastern Ship Building Group

- Reviewed the Fin Dredge bid, the bid tab, the bid recommendation from DRMP, Award Notice, and draft contract to be executed. The documents all appear to be in compliance with the Grant requirements and acceptable for contract award.
- Reviewed DRMP's letter dated 8/23/21 stating concurrence of design criteria revisions, approval of the structural design documentation, and recommendation on the subsequent contract price adjustments associated with the criteria changes and final design concerning the Phase 1 Uphill Bulkhead project. I concur with their review and approval of revisions and recommendation of negotiated price adjustment for the contract. I have reviewed the Revised Statement of Work, the Bid Adjustment Sheet, and the ESG Facility Modification drawings prepared by Cowles, Murphy, Glover & Assoc. Engineers. The documents appear complete and acceptable

#190 Walton Economic Development Alliance/BOCC - US 331 Water and Sewer

- Reviewed the Bid Tabulation for CONSTRUCTION OF WATER AND SEWER ON US HWY 331, and the low bid from L&K Contracting Co., Inc.. The bid documents appear compliant with Grant requirements and guidelines.

#207 GCSC Gulf/Franklin Campus Nursing Simulation Center.

- Reviewed the Gulf Coast State College - Gulf Franklin Center Modular Plans, and the grantee request to purchase used modular units. The proposed modular units reference 10 years old wind speeds and codes.
- I researched the used manufactured (modular) buildings requirements and agree that they only have to meet the code that they were constructed under and have the DCA insignia. The Mobile Modular Management Corp. letter provided explains that "the site related work (erection, assembly and construction at the site, plus all foundation, utility connection, etc,) are the only items subject to local permitting and inspections. (Chapter 1, FBC and Chapter 553.80(1),(d) FS)." In phone call with GCSC, informed that soil borings have been done, there are revised electrical service drawings being prepared, and that they will get the foundation and building anchorage engineered. I believe these are the only items remaining for Triumph approval.

#210 GCSC UAS Pilot Boot Camp for Exiting Military

- Reviewed the Gulf Coast State College - Gulf Franklin Center Modular Plans, and the grantee request to purchase used modular units. The proposed modular units reference 10 years old wind speeds and codes.
- I researched the used manufactured (modular) buildings requirements and agree that they only have to meet the code that they were constructed under and have the DCA insignia. The Mobile Modular Management Corp. letter provided explains that "the site related work (erection, assembly and construction at the site, plus all foundation, utility connection, etc,) are the only items subject to local permitting and inspections. (Chapter 1, FBC and Chapter 553.80(1),(d) FS)." In phone call with GCSC, informed that soil borings have been done, there are revised electrical service drawings being prepared, and that they will get the foundation and building anchorage engineered. I believe these are the only items remaining for Triumph approval.

#211 Pensacola SC- Truck Driving Training Program

- Reviewed the BTA Contract Documents and the Morette Co. non-tech bidding documents. They all appear complete and thorough to proceed with bidding.

#227 Panama City Port Authority Intermodal Distribution Center

- Notified the grantee that Triumph GC shall review and approve Contract Documents prior to bidding and contract award. The McNeil Carroll Engineering, Inc. (McNeil Carroll) Contract Document Drawings for the Intermodal Distribution Center– Site Preparation Phase VI have now been uploaded to Smartsheet and reviewed. The documents appear acceptable and comply with the Triumph GC grant intent.
- Atkins environmental permit set from 9/9/2016 is missing pages, requested grantee upload the missing permit application sheets.
- The Task Order Agreement dated 8/12/2021 with Carroll Engineering, Inc. for contractor bid and negotiation, and construction administration phases appears acceptable to Triumph.
- Reviewed the McNeil Carroll letter of recommendation for contract award / negotiation with ECSC, LLC and I have reviewed the bids received for the Intermodal Distribution Center – Site Preparation Phase VI. The Bidding process and award recommendation appear compliant to the Triumph GC grant requirements.

#240 Santa Rosa STRIPE

- Requested grantee upload copy of RFQ advertisement, and completed RFQ Evaluation and Scoring Matrix, for selection of Volkert, Inc. Engineering and provide same for Moffatt and Nichol. Reviewed consulting engineer authorization, Grantee to include in consultant contract (added to the engineer's scope of service) that the engineer shall provide monthly construction inspection and reports (minimum), and review and approval of contractor pay requests, for Triumph review as requested.