

**Program Administrator Report
Triumph Gulf Coast Board Meeting
October 18, 2021**

The Triumph Gulf Coast staff continues regular work with grantees on the implementation of 39 active projects, with an additional four projects completed, totaling over \$278,300,000. Staff monitors and reviews projects for compliance and processes requests for funds on an ongoing basis, and continues to work with applicants and potential applicants, to review pre-applications, applications and to negotiate agreements.

The 2020-2021 Auditor General’s audit is ongoing.

Pre-Applications

As of Friday, October 8, 2021 Triumph Gulf Coast had received 258 Pre-Applications totaling over \$1,887,292,000 in requests. One Pre-Applications was received between September 3, 2021 and October 8, 2021.

The most recent pre-application is still under review.

Applications

As of Friday October 8, 2021, Triumph Gulf Coast had received 105 Applications totaling over \$754,282,000 in requests.

258 Bay Economic Development Alliance, Project Lightning Strike	\$7,000,000 Bay
259 Pensacola-Escambia PEDC, PEDC–Project Pioneer	\$2,500,000 Escambia

Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a term sheet with:

259 Pensacola-Escambia PEDC, PEDC–Project Pioneer	\$2,500,000 Escambia
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Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a grant agreement with :

237 Port St. Joe Port Authority, Dredging of Shipping Channel	\$15,000,000 Gulf
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October 2021 Project Status Snapshot

Staff has developed a project status snapshot document to provide members with an overview of each project. This document reflects the most recent quarterly reports and/or field visits for each project.

September - October 2021 Construction Report

Staff continues to review and approve construction bid documents, contracts, change orders and/or task orders for projects. Please see attached Construction Report provided by Mr. Randy Lewis for details.

#	Grantee	Project Name	Construction	Construction	Construction	Construction	Metrics	Metrics	Metrics	Metrics
			Ahead	On Track	Delayed	Completed		Ahead	On Track	Delayed
Infrastructure, Ad Valorem & Marketing Grants										
43	Okaloosa County	Hwy 90 East Water and Sewer Expansion*				X			N/A	
46	Okaloosa County	Southwest Crestview Bypass*		X			X			
49	Panama City Port Authority	Port Panama City Eastern Terminal				X				
72	Santa Rosa County BOCC	Whiting Aviation Park		X					X	
120	City of Pensacola	Comm. Aircraft Maintenance Campus*		X					N/A	
185	City of Panama City	Panama City Industrial Complex		X					N/A	
190	Walton BOCC	US 331 Infrastructure*		X					N/A	
191	Franklin County BOCC	Apalachicola Regional Airport Fuel System Upgrade		X					N/A	
209	Santa Rosa County BOCC	Project Lionheart		X					N/A	
227	Panama City Port Authority	Intermodal Distribution Center Expansion		X					N/A	
240	Santa Rosa County BOCC	Santa Rosa Industrial Park East (SRIPE)		X					N/A	
186	Gulf County Board of County Commissi	Hurricane Michael Recovery Ad Valorem Request		None						X
189	Bay County Board of County Commissi	Hurricane Michael Recovery Ad Valorem Request		None						X
213	Florida's Great Northwest (FGNW)	Education ROI Research and Marketing		None					X	
Workforce/Education Grants										
29	Wakulla County School Board	Career and Technical Education Center*		X			X			
69	FSU Marine Lab	Apalachicola Bay System Initiative*		X					X	
98	Walton County Sheriff/ECTC	Vocational/Technical Training Program*		X					X	
143	Bay District Schools	HVAC*				X			X	
148	Gulf District Schools	Agri-Science Program Expansion*		None					X	
153	Gulf County School District	Unmanned Systems*		None					X	
157	Franklin County School District/ABC Sch	Career and Technical Training, Phase I*		X	X				X	
180	Gulf County School District	WHS Welding Program*		None					X	
198	Wakulla County School Board	UAS/VSO Certification Program*		None					X	
187	Northwest Florida State College	Walton Works Training Center of Excellence*				X			X	
200	Franklin County School District	Career and Technical Training, Phase II*		None					X	
202	Gulf Coast State College - Gulf/Franklin	Tech Center for Emergency Response and Comms		X					X	
206	AMikids Panama City Marine Institute	Unmanned and Construction Certification Program		None					N/A	
207	Gulf Coast State College - Gulf/Franklin	Nursing Simulation Center			X				X	
210	Gulf Coast State College	UAS Pilot Boot Camp for Exiting Military		None			X			
215	Wakulla County School Board	Wakulla/Lively Tech A&P Cert Program		None					N/A	
216	Northwest FL State College	Center of Aviation Excellence: Airframe & Powerplant		None					N/A	
217	AMikids Pensacola Inc.	AMikids Pensacola Workforce Development Program		None					X	
221	Locklin Technical College	Hurricane Michael Skilled Labor Recovery Fund		None						X
222	Okaloosa Technical College	Hurricane Michael Skilled Labor Recovery Fund		None						X
223	Emerald Coast Technical College	Hurricane Michael Skilled Labor Recovery Fund		None						X
224	Wakulla County School Board/Lively Te	Hurricane Michael Skilled Labor Recovery Fund		None						X
228	Pensacola State College	Infrastructure and Logistics Training Fund		None						X
229	Tallahassee Community College	Infrastructure and Logistics Training Fund		None					X	
230	Walton County Schools	A I& Healthcare Certification Program		None					N/A	
233	IHMC	Center for Human Healthspan, Resilience and Perform		None					N/A	
243	Okaloosa School District	AI Learning Institutes		None					N/A	
		* 6 month COVID Extension Granted								
		N/A - Not Applicable (Metrics not due at this time)								

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Construction Review Update- Sept. 8, 2021- Oct. 14, 2021

The following items reflect contract and construction review activity since the last board meeting.

#29 Wakulla School Board Career and Tech

- I reviewed proposed Change Order for Renovation of the Bus Maintenance Facility (addition of classrooms and lab space for the career and technical education program) to reroof, increase insulation, and replace exterior envelope wall panels. I researched Existing Building Code requirements and reviewed the Contract Document Plans and Specifications, I reviewed with the project architect the proposed Change Order and backup attachments, with engineering sketch for added roof structure, subcontractor's detail proposal for roof over, and exterior siding upgrade. I agree with the roof, envelope siding and structural upgrades proposed.
I recommend the proposed change order, which addresses needed improvements to the building envelope.
- Completed construction progress site observation report from Sept. 3, 2021. The construction work appears to be progressing on schedule and in compliance with the Contract Documents.

#43 Okaloosa HWY 90 Sewer and Water

- I reviewed the Amendment to the Agreement between Okaloosa County (the "County"), and Okaloosa County Water & Sewer Department (the "Contractor") to amend Article 6, Payment Procedures, of the original Agreement to better align with the grant reimbursement process as contained in the Grant Award Agreement, and clarify contractor payment process. The Amendment to the Contract Agreement appears reasonable and acceptable, I have no objection to the revision.

#72 Santa Rosa Whiting Aviation Park

- I reviewed Change Orders #1 and #2 to Moffatt & Nichol Engineering for additional construction administration and additional design and site layout services necessary to accommodate Leonardo, the recently selected anchor tenant for the aviation park. These Change Orders appear reasonable and justifiable.
- I reviewed Change Orders #4 to Roberson Underground Utility for additional site work and underground utilities, and Moffatt & Nichol Engineering letter dated 9/9/21 explaining and justifying Change Orders #4 to Roberson. From my review, this Change Order for additional site work and underground utilities appears reasonable and necessary.
- I reviewed the monthly Engineer's construction inspection reports May 2020- June 2021 uploaded 9/30/2021. The monthly progress reports by the project engineer, Moffatt and Nicol, are complete, describing the work adequately.

#185 City of Panama City/Eastern Ship Building Group

- I reviewed the proposed Contract Change Order #3 to Diamond Const. to expand the dredge area west, and DRMP's letter explaining and recommending the ESG Fin Stabilizer Dredge Project extension. This expanded dredge area was included in the Triumph GC Grant scope of work and these dredge activities were included in the original dredge permit. The unit cost for dredging is significantly less than all other bidders of the ESG Fin Stabilizer Dredge Project, and this change order will reduce the dredge project schedule several months. This Change Order will require approval of the City Commission to proceed.
- I reviewed the Diamond Services contract time extension request for 9 additional days due to severe weather delays from Tropical Storms Fred and Mindy. The extension request will change the contract completion to Sept. 19, 2021. The extension request is reasonable, justified, and acceptable.
- I reviewed the DRMP letter explaining and recommending the ESG Upland Bulkhead Phase II proposed Contract Change Order #2 to Harders Const. extending the bulkhead project about 400 feet. DRMP's recommendation letter for the Bulkhead extension states that their understanding is the requested bulkhead extension design and construction contract change order is required to expedite preparation of the shipbuilding facilities to maintain the contracted shipbuilding delivery schedule. This Change Order will require approval of the City Commission to proceed.
- I reviewed the DRMP letter explaining and recommending proposed Contract Change Order #3 to Harders Const. for demolition of the abandoned pier to allow the extended Fin Dredge project necessary to complete shipbuilding launch area.
- I reviewed and researched allowable change order thresholds in Fla. Statutes and Board of County Commissioners Procurement Manual and found no prohibition of these negotiated change order amounts.
- I concur with the DRMP review and recommendations of revisions for negotiated price adjustment for the contracts. I have reviewed the Revised Statement of Work for each change order, and the Bid / Contract Adjustment Sheet which appear acceptable.
- The City Commission approved the Change Orders on Oct. 12, 2021.

#207 GCSC Gulf/Franklin Campus Nursing Simulation Center

- I reviewed Herman Daniel's email 9/13/21 response letter / comments to my request for additional documents. The soil boring report with engineer's analysis and recommendations, the engineered foundation plan, and site plan revision with gutters and down leaders added and extended from the building were provided. Mr. Daniels addressed all of my concerns thoroughly and the additional documents provided appear complete and professional.

#209 Santa Rosa BOCC Project Lionheart

- I have reviewed the RFQ legal advertisement, the selection criteria and process, the evaluation sheets, the continuing contract award recommendations, and the Board of County Commission agenda item and Board minutes authorizing consulting engineers contract negotiations. The selection of Baskerville- Donovan Inc. engineers and proposed consulting contract is compliant with Triumph GC Grant requirements, the Florida Statutes, and the Consultant's Competitive Negotiation Act (CCNA).

#210 GCSC UAS Pilot Boot Camp for Exiting Military

- I reviewed Herman Daniel's email 9/13/21 response letter /comments and the soil boring report with engineer's analysis and recommendations, the engineered foundation plan, and site plan revision with gutters and down leaders added and extended from the building. Mr. Daniels addressed all of my concerns thoroughly and the additional documents provided appear complete and professional.

#211 Pensacola SC- Truck Driving Training Program

- I reviewed the AIA- A133 Standard Form of Agreement Between the Owner and Construction Manager as Constructor (Morette Co.). The contract appears acceptable.
- I reviewed the Preliminary Budget Estimate (9/25/2019) and the Draft GMP Estimate (9/14/2021) for the Milton PSC Truck Driving Training prepared by Morett Co. with subcontractor bids. There is significant increase in the GMP Estimate since the budget estimate two years prior.
- Cori and I spoke with Deborah L. Douma, Dean, Grants Programs, concerning plans to alter the previously discussed scope, eliminating the suggested test driving pad but not vary from the Grant agreement conditions and scope for the driver training pad, which would be used for driver testing and available to the community for use.

#227 Panama City Port Authority Intermodal Distribution Center

- I reviewed the McNiel Carroll Engineering letter of 9/9/21, the letter addresses concerns about missing Atkins permit drawing sheets not included in the documents previously submitted and resolves that issue. I have reviewed the McNiel Carroll Engineering Site Preparation Plans Phase VI, the Advertisement for Bids and Instruction to Bidders, and Addendums 2 and 3. These documents appear complete and acceptable to Triumph GC.

#240 Santa Rosa STRIPES

- I reviewed the RFQ Legal Notice, and the BOCC Agenda memo describing that the top 6 firms were selected for continuing services contracts and the BOCC meeting minutes affirming this. The submitted documents support the contract negotiations with Volkert Engineering. The process appears compliant with statutes and purchasing / vendor requirements, and are acceptable.