

**Program Administrator Report  
Triumph Gulf Coast Board Meeting  
February 10, 2022**

The Triumph Gulf Coast staff continues regular work with grantees on the implementation of 39 active projects, with an additional five projects completed, totaling over \$286,000,000. Staff monitors and reviews projects for compliance and processes requests for funds on an ongoing basis, and continues to work with applicants and potential applicants, to review pre-applications, applications and to negotiate agreements.

The 2020-2021 Auditor General's audit is ongoing.

**Pre-Applications**

As of Friday, February 4, 2022 Triumph Gulf Coast had received 267 Pre-Applications totaling over \$1,949,800 in requests. One Pre-Application was received between December 10, 2021 and February 4, 2022.

Pre-application 269 is recommended as eligible

269 Holy Nativity Episcopal School, Applied Computer Science & Engineering Center \$1,140,000 Bay

**Applications**

As of February 4, 2022, Triumph Gulf Coast had received 108 Applications totaling over \$785,750,000 in requests.

**Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a term sheet with:**

264 Wakulla County School Board, War Eagle Career Academy	\$20,011,606 Wakulla
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**Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a grant agreement with:**

257 Pensacola State College, Cyber Security and IT Programs Expansion	\$11,998,919 Escambia
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**Triumph staff proposes that the Board approve a grant agreement with:**

251 Santa Rosa BOCC, Milton Interchange Park	\$15,878,683 Santa Rosa
259 Pensacola-Escambia PEDC, Project Pioneer	\$2,500,000 Escambia

**February 2022 Project Status Snapshot**

Staff has developed a project status snapshot document to provide members with an overview of each project. This document reflects the most recent quarterly reports and/or field visits for each project

**December-February Construction Report**

Staff continues to review and approve construction bid documents, contracts, change orders and/or task orders for projects. Please see attached Construction Report provided by Mr. Randy Lewis for details.

**Annual Grant Review for Education Grants**

Triumph Staff reviewed the information provided by Grantees with projects due for annual review under s. 288.8016 , F.S.

*s. 288.8016, F.S. Triumph Gulf Coast, Inc.; duties. (3) Monitor, review, and annually evaluate awardees and their projects or programs to determine whether an award should be continued, terminated, reduced, or increased.*

**Staff recommends the Board accept a recommendation to continue to fund the following Workforce and Education Grant**

211 Pensacola State College, Truck Driver Training Program and Facility	\$3,862,951
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			Construction	Construction	Construction	Construction		Metrics	Metrics	Metrics	Metrics
#	Grantee	Project Name	Ahead	On Track	Delayed	Completed		Ahead	On Track	Delayed	Completed
<b>Infrastructure, Ad Valorem, Emergency Response &amp; Promotins Grants</b>											
43	Okaloosa County	Hwy 90 East Water and Sewer Expansion*				X			N/A		
46	Okaloosa County	Southwest Crestview Bypass*		X				X			
49	Panama City Port Authority	Port Panama City Eastern Terminal				X			X		
72	Santa Rosa County BOCC	Whiting Aviation Park				X			X		
120	City of Pensacola	Comm. Aircraft Maintenance Campus*		X					N/A		
185	City of Panama City	Panama City Industrial Complex		X					N/A		
190	Walton BOCC	US 331 Infrastructure*		X					N/A		
191	Franklin County BOCC	Apalachicola Regional Airport Fuel System Upgrade		X					N/A		
209	Santa Rosa County BOCC	Project Lionheart		X					N/A		
227	Panama City Port Authority	Intermodal Distribution Center Expansion		X					N/A		
240	Santa Rosa County BOCC	Santa Rosa Industrial Park East (SRIPE)		X					N/A		
186	Gulf County Board of County Commissi	Hurricane Michael Recovery Ad Valorem Request		None							X
189	Bay County Board of County Commissi	Hurricane Michael Recovery Ad Valorem Request		None							X
213	Florida's Great Northwest (FGNW)	Education ROI Research and Marketing		None					X		
237	Port St. Joe Port Authority	Dredging of Shipping Channel		X							
<b>Workforce/Education Grants</b>											
29	Wakulla County School Board	Career and Technical Education Center*		X				X			
69	FSU Marine Lab	Apalachicola Bay System Initiative*		X					X		
98	Walton County Sheriff/ECTC	Vocational/Technical Training Program*		X					X		
143	Bay District Schools	HVAC*				X			X		
148	Gulf District Schools	Agri-Science Program Expansion*		None					X		
153	Gulf County School District	Unmanned Systems*		None					X		
157	Franklin County School District/ABC Sch	Career and Technical Training, Phase I*		X	X			X			
180	Gulf County School District	WHS Welding Program*		None					X		
198	Wakulla County School Board	UAS/VSO Certification Program*		None					X		
187	Northwest Florida State College	Walton Works Training Center of Excellence*				X			X		
200	Franklin County School District	Career and Technical Training, Phase II*		None					X		
202	Gulf Coast State College - Gulf/Franklin	Tech Center for Emergency Response and Comms		X					X		
206	AMikids Panama City Marine Institute	Unmanned and Construction Certification Program		None					X		
207	Gulf Coast State College - Gulf/Franklin	Nursing Simulation Center		X					X		
210	Gulf Coast State College	UAS Pilot Boot Camp for Exiting Military		None				X			
211	Pensacola State College	Truck Driver Training Expansion		X					X		
215	Wakulla County School Board	Wakulla/Lively Tech A&P Cert Program		None					X		
216	Northwest FL State College	Center of Aviation Excellence: Airframe & Powerplant		None					X		
217	AMikids Pensacola Inc.	AMikids Pensacola Workforce Development Program		None					X		
221	Locklin Technical College	Hurricane Michael Skilled Labor Recovery Fund		None							X
222	Okaloosa Technical College	Hurricane Michael Skilled Labor Recovery Fund		None							X
223	Emerald Coast Technical College	Hurricane Michael Skilled Labor Recovery Fund		None							X
224	Wakulla County School Board/Lively Te	Hurricane Michael Skilled Labor Recovery Fund		None							X
228	Pensacola State College	Infrastructure and Logistics Training Fund		None							X
229	Tallahassee Community College	Infrastructure and Logistics Training Fund		None					X		
230	Walton County Schools	A I& Healthcare Certification Program		None					N/A		
233	IHMC	Center for Human Healthspan, Resilience and Perform		None					N/A		
243	Okaloosa School District	AI Learning Institutes		None					X		
246	Florida State University - Panama City	Cybersecurity and New Technologies		None					N/A		
	* 6 month COVID Extension Granted										
	N/A - Not Applicable (Metrics not due at this time)										

**Annual Report/Quarter 3 Report (July-August-September)  
#211**

- A grant “Kick-Off” meeting was held on Thursday, July 22. PSC staff in attendance included representatives from CTE, Facilities, Purchasing, Restricted Accounting, Human Resources, Grants & Federal Programs, and Workforce Education.
- A ceremonial groundbreaking was held September 30, 2021. It was attended by Florida Senator Doug Broxson, Santa Rosa County representatives and economic development office staff, College administrative and staff, including commercial vehicle driving program faculty members and current students. Triumph Board member, David Bear, was a featured guest speaker on the program (news release attached).



- Approval to proceed with the project has been received from the U.S. Department of Commerce Economic Development Administration (providing the majority of construction funding) and Triumph Board.
  - Official start date: September 20, 2021
  - Expected Completion date: August 5, 2022
  - Project is on schedule.

**RANDY LEWIS, AIA**  
ARCHITECT / TRIUMPH G.C. CONSULTANT  
NCARB Certification: 66743  
Florida Registered Architect 11582  
211 John Knox Rd., 106, Tallahassee FL 32303  
randylewisaia@gmail.com

## **Construction Review Update Dec. 10, 2021- Feb. 7, 2022**

**The following items reflect contract, construction, annual, and quarterly reporting review activity since the last board meeting.**

### **#29 Wakulla School Board Career and Tech**

- I reviewed the 2021 Annual Report for Triumph CG Grant Project #29 Wakulla School Board-Career and Technical Center and accompanying construction photos. The construction progress report appears to be complete and comprehensive and is recommended for approval by Triumph GC.

### **#43 Okaloosa HWY 90 East Sewer and Water Expansion**

- I reviewed the 12/31/2021 Quarterly Report. The Quarterly Report appears complete and acceptable to Triumph G.C. The original scope of the grant is complete and accepted by Triumph G.C. for reimbursement.
- The Grantee anticipates requesting an Amendment for expending the remaining funds

### **#046 Okaloosa County Southwest Crestview Bypass**

- I reviewed the Quarterly Activity Progress Report for Oct. 1-Dec. 31, 2021. The project is progressing well, the Quarterly report appears complete, and acceptable to Triumph G. C.

### **#49 Panama City Port Authority East Terminal**

- I reviewed the 4<sup>th</sup> Quarter 2021 Panama City Port Authority East Terminal Report, it appears complete and acceptable. The construction activities have been completed and the terminal is in its second year of successful operation.

### **#72 Santa Rosa Whiting Aviation Park**

- I reviewed the Substantial Completion letter by the County Engineer and substantial inspection report by Moffatt & Nicol engineer. I requested the County provide Substantial and Final Completion Certification by Moffatt & Nicol (Agreement Between Client and Engineer, Attachment A, Scope of Services; "5.4 Final Plat Approval and Project Certifications - The Consultant will review the completed construction project and certify the project has been completed based on the marked up as-builts maintained by the Consultant throughout the construction process. The Consultant will obtain final plat approval."
- I reviewed the Annual Report submitted by the Santa Rosa County Economic Development Alliance. The report appears complete and comprehensive. The construction project is nearing final completion. The report and construction completion progress appear acceptable to Triumph GC.

### **#98 Walton County Sheriff's Office, Voc/Tech Training Program**

- I reviewed the 4th Quarter / Annual Report. The Sheriff's Office Truck Driving Training Driving Pad is complete and the Emerald Coast Technical College HVAC and Welding Lab project appears to be progressing on schedule. The Quarterly Report appears acceptable to Triumph G.C.

### **#157 Franklin County School Board Welding Facility and ABC Computer Facility**

- I reviewed the Standard Form of Agreement Between Owner and Architect with CRA Architects for design of the ABC computer facility. The Architect's proposed contract does not correlate with the Triumph Grant Budget line items. The contract is complete and thorough, but the fee for A/E services exceeds the grant budget and recommended fee guidelines very significantly. The grant budget lists the new Computer Lab at ABC construction cost at \$216,000.00, and the professional fees to be \$35,000.00. The construction cost was prepared in 2018, based on \$180.00/ SF which is very outdated. Today's average construction costs are considerably more, DOE website lists the average SF construction cost for high schools in 2020 to be \$305/SF.
- Conference call with Cori and Jennifer Leach, Franklin County Schools Grant Coordinator followed by speaking with the Architect. I requested he develop a current construction budget for the computer facility based on their program and requirements, with and updated A/E fee proposal with breakdown of basic and additional services that follows the state guidelines. The School District can then submit a grant amendment request to the Triumph Board, with the revised construction cost for the Computer Facility and A/E fee proposal breakdown, for approval to proceed with the project.
- I reviewed the 4rd Quarter Report which appears acceptable to Triumph G.C. The FCS Welding Facility is complete and the ABC School's Computer Lab has been delayed and a Grant amendment for time extension and modify the construction budget is to be submitted for Board approval.

### **#185 City of Panama City/Eastern Ship Building Group**

- I reviewed the uploaded Bollards & Padeyes project files: PC22-004, Addendum 1, Addendum 2, Addendum 3, Advertisement Publication, Attachment A, Attachment B, Bid Tabulation, ESG Bid submittal, DRMP CEI services, Bid Recommendation Letter, Bid Meeting Sign In, and unsigned contract. ESG is the low bidder and contract award is recommended.
- I reviewed the Change Orders and DRMP recommendation letter. I consulted with Cori and Legal Council to confirm the Grant allows ESG to bid the construction contracts.
- The wording "Engineer or Designee" and "designee" in the proposed Contract Attachments is not acceptable. The City revised the Contract Attachments and upload the revised Contract for final review. I reviewed the revised Attachments to the Contract for Installation of Bollards &

Pad eyes, and the Notice to Proceed. The revised documents appear acceptable to Triumph G.C. and compliant with the Grant Conditions

- I reviewed the Oct.1- Dec. 31, 2021, 4th Quarter Report for Project #185 Panama City / Eastern Ship Building Group- USCG OSCP. The report appears complete and thorough.

### **#190 Walton Economic Development Alliance-Construction of Water And Sewer on US Hwy 331**

- I reviewed the Oct.1 -Dec. 31, 2021, 4th Quarter report and the 2021 Annual report from the Walton County Board of County Commissioners. The reports are complete and very thorough, covering project schedule and progress. The reporting is acceptable to Triumph G.C.

### **#191 Franklin County Apalachicola Airport Fuel Farm**

- I reviewed the 4<sup>th</sup> Quarter Progress Report / Annual Report submitted by the Franklin County Board of County Commissioners, and the project is progressing through design. The reporting is acceptable to Triumph G.C

### **#207 GCSC Gulf/Franklin Campus Nursing Simulation Center**

- I reviewed the 4th Quarter Construction Progress Report through Dec. 31, 2021. The electrical connection of the 5 training modular buildings is complete, The modular buildings are on site and anticipated to be complete March 2022 for classes. The design of renovations to Building A for Nurse Training is progressing and soon to be completed. Remodel of Classrooms B-112 and D105 are complete and being utilized. The reporting appears complete and thorough.

### **#210 GCSC UAS Pilot Boot Camp for Exiting Military**

- I reviewed the 4th Quarter Construction Progress Report, 4rd Quarter Narrative Report, and the Annual Report through Dec. 31, 2021. The purchased modular buildings are on site and being completed. The reporting appears complete and thorough.

### **#216 Northwest Florida State College Airframe and Powertrain Parking Lot**

- I reviewed the approved contractor's Application and Certificates for Payment (including the Final Application) and the project completion close-out documents. The Parking Lot Construction at the Bob Sikes Airport appears to be completed and accepted by the County and the Airport Authority.
- I reviewed the 4rd Quarter Construction Progress Report, Oct. 1- Dec. 31, 2021. All construction activities at ACE have been completed. The reporting appears complete and thorough.

### **#227 Panama City Port Authority Intermodal Distribution Center**

- I reviewed the 4<sup>th</sup> Quarter Progress Report for Grant Project #227 Panama City Port Authority's Intermodal Transportation Center. The report appears complete and acceptable to Triumph G.C.
- The Bay Economic Development Alliance, Port Panama City, City of Panama

City, and Bay County officially announced a new FedEx Ground facility (code-named Project Rocket) will be built in the Port of Panama City's Intermodal Distribution Center on U.S. Highway-231 in Panama City.

#### **#237 Port St. Joe Port Authority-Dredging Project**

- I reviewed the proposed Grant Agreement and agree with all provisions.

#### **#258 Bay Economic Development Alliance Proposed Grant Project Lightning Strike**

- I reviewed the grant application proposal which states that the \$7.0M Triumph grant will be used for infrastructure for the laydown yard of the transformer manufacturing facility and ad valorem tax rate reduction.

#### **#261 Bay Economic Development Alliance - Project Arrow- Grant Pre-Application**

- I reviewed the pre-application and Rough Order of Magnitude (ROM) Budget developed by a 3<sup>rd</sup> party contractor concerning the pre-application grant proposal which states that the \$8.75M Triumph grant will be used for infrastructure and ad valorem tax rate reduction.
- Becca Hardin, President of Bay Economic Development Alliance, noted that they will be reworking the grant pre-application.

#### **#264 Wakulla County School District War Eagle Career Academy- Grant Application**

- I reviewed the Grant application, schematic plan, and the Wakulla War Eagle Technical Center Expansion Cost Analysis. I spoke with Cori, the School District and consulting architect. The plans will be revised. The Budget will remain as presented.



- Mr. Mike Listau, Director of Workforce Education, is currently working with the PSC Purchasing Office, to determine the specifications required for ordering two training tractors w/trailers.
- Included in Human Resources Actions Items for the PSC Board of Trustees – October 2021 (meeting to be held on October 19, 2021 on the Warrington Campus):
  - Full-time faculty position for program coordination/instruction for truck driving
- On September 24, 2021, a conference call was held with Triumph staff, Cori Henderson and Randy Lewis. PSC staff on the call included Diane Bracken (Facilities), Debbie Douma (Grants & Federal Programs), and Susan Peaden (Restricted Accounting). For discussion:
  - There has been an increase in the construction costs from the mid-2019 when the budget estimate was provided for the purpose of developing/submitting a grant application (from approximately \$4.5 million to \$5.3 million).
    - Natural and man-made events, including Hurricane Sally, COVID-19, labor shortages, supply chain disruptions, have contributed to price increases.
  - College funding and the EDA grant award would have covered the original amount.
  - The approved Triumph budget includes \$1.8 million for construction purposes.
    - These funds were originally intended to provide for a separate concrete pad and driving loop for the planned testing site.
      - During term/budget negotiations with Triumph, PSC disclosed that the second driving loop would not be needed and offered to delete the \$500,000 allocation. Mr. Lewis recommended that those funds continue to be included to be available for any future cost overruns.
      - Since the grant was funded, PSC has been informed that the Florida Department of Transportation that a separate concrete pad is not required.
    - PSC requested the use of \$850,000 of the Triumph construction funds to go toward the ~\$5.3 million construction contract, which includes the original concrete pad and driving loop. Triumph concurred that this was not a formal amendment request because the funding would still be going toward the original purpose – construction.
  - There has already been considerable interest in both the training program and new testing site, with Mr. Listau's office receiving inquiry calls on a weekly basis. The College is excited about the response to date and know that the testing site will be meeting an urgent community need.
    - Prior to the completion and "grand opening" of the testing facility, there will be a Marketing campaign notifying the community of testing hours, registration procedures, etc.
- There has been no measurable progress toward the metrics to report at this time. This information will be available at the end of the fall semester in December 2021.

**Respectfully submitted, October 7, 2021:**



Dr. Deborah L. Douma  
Dean, Grants & Federal Programs



FOR IMMEDIATE RELEASE

Sept. 30, 2021

CONTACT: Sheila Nichols at 850-484-1428

or [snichols@pensacolastate.edu](mailto:snichols@pensacolastate.edu)

# Construction begins on Pensacola State's Truck Driver Training Facility

Ground was broken Thursday, Sept. 30, for Pensacola State College's new \$7.8 million Truck Driver Training Facility in Santa Rosa Industrial Park East in Milton.

On hand for the official ceremony were PSC President Ed Meadows along with partners from the Santa Rosa County Board of County Commissioners, Triumph Gulf Coast Inc., Santa Rosa Economic Development office, the U.S. Department of Commerce's Economic Development Administration, members of the local legislative delegation and other public service officials.

"If you start scanning the horizon for workforce gaps, one of the first things that gets your attention is the national and local shortages of truck drivers," said Meadows.

"There's a huge need. Our nation's economy is dependent upon having well-trained truck drivers, and this training facility will help fill that critical shortage in the industry."

Sitting on a 15-acre parcel off Jeff Ates Road in the industrial park, the 13,000-square-foot commercial driver's license (CDL) training and testing facility and driving range is being funded by a \$3.8 million Triumph Gulf Coast grant, a \$1.6 million U.S. Department of Commerce grant, as well as state and local funding.

The PSC truck driving program also has received other matching funds – a \$250,000 GEERS Rapid Credentialing Grant, a \$125,000 Florida Governor's Job Growth Grant and \$49,500 from the Santa Rosa County Board of Commissioners.

Through an agreement with NAS Pensacola, the College's truck driving program currently operates at Bronson Field near Blue Angel Recreation Park – just west of the Warrington campus. In 2019, the College purchased a 53-foot, cab-and-trailer training vehicle with the \$125,000 Governor's Job Growth Grant from the Florida Department of Economic Opportunity.

A second trailer-truck was donated by the Lewis Bear Co. Both vehicles are used to train students in a variety of needed skills, from driving and safety techniques to cargo handling and document procedures for over-the-road preparation for a CDL license.

So far, more than 40 students have completed the College's truck driving training program and earned CDLs, said Michael Listau, director of Workforce Education at Pensacola State.

"With the new facility, we'll be able to increase student capacity so we can train even more truck drivers to meet the needs in our region and state," he added.

The American Trucking Associations has reported the industry will need to hire roughly 1 million new drivers over the next decade to keep pace with the economy's increased freight demands.

American Trucking Associations President and CEO Chris Spears told members of the U.S. Senate Commerce, Science and Transportation Committee in May that the trucking industry currently faces a shortfall of nearly 61,000 drivers.

Listau said Pensacola State stands ready to do its part to help fill those jobs, noting that students in the program drive at least 1,000 miles in training.

When they complete the training, they can earn a Commercial Class "B" Driving and Commercial Vehicle Driving certifications (Class "A"). With the certifications, program graduates are eligible for many jobs requiring a CDL license including long haul trucking jobs and local delivery truck positions.

According to the U.S. Bureau of Labor Statistics, the May 2020 median pay for heavy and tractor-trailer truck drivers was \$22.66 an hour or \$47,130 a year.

For more information, contact Sheila Nichols, PSC Executive Director of Marketing and Information, at (850) 484-1428 or [snichols@pensacolastate.edu](mailto:snichols@pensacolastate.edu).

PSC groundbreaking.jpg

Breaking ground on Pensacola State College's Truck Driver Training Facility were from left, PSC President Ed Meadows, Santa Rosa Economic Development's Erica Grancagnolo, PSC Workforce Director Michael Listau, PSC Dean of Grants and Federal Programs Debbie Douma, Santa Rosa Commissioner Colten Wright, Santa Rosa Economic Development Director Shannon

Ogletree, Sen. Doug Broxson, Santa Rosa Commissioner David Piech, PSC Board of Trustees  
Chair Margie Moore, Triumph Gulf Coast Inc. Board Member David Bear, Santa Rosa  
Commissioner Bob Cole, PSC Board of Trustee member Dr. Troy Tippet, Santa Rosa  
Commissioner Sam Parker, Santa Rosa Commissioner James Calkins, Bullock Tice Associate's  
Larry Adams, Santa Rosa County Property Tax Appraiser Greg Brown II and Morette Company's  
Michael Morette.