

**Program Administrator Report
Triumph Gulf Coast Board Meeting
June 28, 2022**

The Triumph Gulf Coast staff continues regular work with grantees on the implementation of 42 active projects, with an additional eight projects completed, totaling over \$350,600,000. Staff monitors and reviews projects for compliance and processes requests for funds on an ongoing basis, and continues to work with applicants and potential applicants, to review pre-applications, applications and to negotiate agreements.

The 2020-2021 Auditor General’s audit is complete with no findings.

Pre-Applications

As of Thursday, June 23, 2022 Triumph Gulf Coast had received 278 Pre-Applications totaling over \$2,113,000,000 in requests.

Pre-applications 277 and 280 are recommended as eligible, 254, 260, 278 and 279 are recommended as ineligible.

| | | |
|---|--------------|----------|
| 254 Center for Strategic Military Excellence, Veteran Edu and Resource Center | \$2,410,893 | Escambia |
| 260 The Arc of the Bay, Restaurant Readiness Program | \$250,000 | Bay |
| 277 DEFENSEWERX, Digital Engineering Center of Excellence | \$20,000,000 | Okaloosa |
| 278 Pleasant Ridge Christian Academy, Edu Materials and Facility Upgrades | \$150,000 | Walton |
| 279 The Modern Vender, The Modern Vender | \$950,000 | Bay |
| 280 Pensacola-Escambia PEDC, Project Arbor | \$1,500,000 | Escambia |

Applications

As of June 23, 2022, Triumph Gulf Coast had received 116 Applications totaling over \$876,800,000 in requests. Between May 20 and June 23, 2022 Triumph received three Application:

| | | |
|--|--------------|----------|
| 271 Okaloosa County School District, Health Academy of Northwest Florida | \$1,915,200 | Okaloosa |
| 280 Pensacola-Escambia PEDC, Project Arbor | \$1,500,000 | Escambia |
| 274 Embry-Riddle Aeronautical University, Embry-Riddle Okaloosa | \$52,980,000 | Okaloosa |

Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a term sheet with:

| | | |
|--|-------------|----------|
| 280 Pensacola-Escambia PEDC, Project Arbor | \$1,500,000 | Escambia |
|--|-------------|----------|

Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a grant agreement with:

| | | |
|---|-------------|-----|
| 273 Bay Economic Development Alliance, Project Cast | \$3,675,000 | Bay |
|---|-------------|-----|

Triumph staff proposes that the Board approve a grant agreement with:

| | | |
|--|-------------|-----|
| 261 Bay EDA/Bay County Commission, Project Arrow | \$2,000,000 | Bay |
|--|-------------|-----|

June 2022 Project Status Snapshot

Staff has developed a project status snapshot document to provide members with an overview of each project. This document reflects the most recent quarterly reports and/or field visits for each project

May-June Construction Report

Staff continues to review and approve construction bid documents, contracts, change orders and/or task orders for projects. Please see attached Construction Report provided by Mr. Randy Lewis for details.

RANDY LEWIS, AIA
ARCHITECT / TRIUMPH G.C. CONSULTANT
NCARB Certification: 66743
Florida Registered Architect 11582
211 John Knox Rd., 106, Tallahassee FL 32303
randylewisaia@gmail.com

Construction / Contracts Review- May 20, 2022- June 21, 2022
The following items reflect contract, construction, and quarterly reporting review activity since the May 25, 2022 Triumph G.C. Board meeting.

#29 Wakulla School Board Career and Tech

- I reviewed the Quarterly Report for the 1st Quarter 2022 prepared by CRA Architects. I agree with the Change Order work in progress. The inspection punch list appears thorough. The project appears to be almost complete and on schedule for final completion Aug. 16, 2022. The Quarterly Report is acceptable.

#46 Okaloosa County Southwest Crestview Bypass

- I reviewed the proposed Change Order 3 to C. W. Roberts Contracting. The Change Order letter of explanation by the County Engineer, and the timely recommendation letters for time extension by Mott McDonald, CEI, are complete and thorough. The time extension is acceptable to Triumph G.C.

#209 Santa Rosa BOCC Project Lionheart- I-10 Park

- I have reviewed the Solicitation Check Sheet, the I-10 Industrial Park Phase 2 Improvements Technical Specifications and the Site Construction Plans prepared by Baskerville Donovan Inc. Engineers, the GeoTech Report and, the Bid Tabulation Schedule of Values. The Bid form, the bid tabulation sheet, and the proposed Owner-Contractor Agreement are not included.
- The items reviewed appear acceptable.

#211 Pensacola State College Truck Driver Training Project

- I reviewed the 1st Quarter Site Observation Report by Bullock Tice Associates, Architects. The Architect appears to be conducting thorough inspection of the work. The project appears to be progressing on schedule. The 1st Quarter report is acceptable to Triumph G.C.
- I reviewed the 2nd Quarter Site Observation Reports by Bullock Tice Associates, Architects. The Architect appears to be conducting thorough construction administration and inspection of the work. The project appears to be progressing on schedule. The 2nd Quarter reports are acceptable to Triumph G.C.
- I reviewed request for well for irrigation, included in the original contract with Morette, be pulled out of Morette contract, and purchase well through a purchase order directly to the well company – Clyde’s Well Drilling, at a much better price. This appears to be an allowable cost for use of Triumph Grant construction funds, if the cost for the Morrett well is clearly identified and deducted by change order from their contract, for a bid that is less. And has the engineer’s recommendation.

#251 Santa Rosa BOCC- Milton Interchange Park

- I reviewed the Draft RFQ for Program Management/Continuing Engineering Services Contract Supporting Santa Rosa County Economic Development Office (SRCEDO) Professional Engineering Services.
- I requested the draft agreement between Owner and Consultant be uploaded to SmartSheet for review and comment by Triumph G.C. Include in Consultant scope of work to submit monthly progress reports for each ongoing grant project, to include a brief summary of construction/ development activity for month and photographs. Include in Agreement instruction for dispute resolution and other matters in question between parties to the Agreement and also terms for termination of Agreement. Reimbursable expenses should be clarified as well.