

**Program Administrator Report
Triumph Gulf Coast Board Meeting
August 17, 2022**

The Triumph Gulf Coast staff continues regular work with grantees on the implementation of 42 active projects, with an additional eight projects completed, totaling over \$350,600,000. Staff monitors and reviews projects for compliance and processes requests for funds on an ongoing basis, and continues to work with applicants and potential applicants, to review pre-applications, applications and to negotiate agreements.

The 2020-2021 Auditor General’s audit is complete with no findings.

Pre-Applications

As of Tuesday August 9, 2022 Triumph Gulf Coast had received 279 Pre-Applications totaling over \$2,158,500,000 in requests.

Pre-applications 270 and 282 are recommended as eligible.

270 Northwest Florida State College, Nursing Program Expansion	\$21,801,957 Okaloosa
282 Gulf Coast State College. Nursing Simulation Center	\$45,572,607 Bay

Applications

As of August 9, 2022, Triumph Gulf Coast had received 116 Applications totaling over \$876,800,000 in requests.

Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a term sheet with:

271 Okaloosa County School District, Health Academy of Northwest Florida	\$1,291,000 Okaloosa
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August 2022 Project Status Snapshot

Staff has developed a project status snapshot document to provide members with an overview of each project. This document reflects the most recent quarterly reports and/or field visits for each project

June-August Construction Report

Staff continues to review and approve construction bid documents, contracts, change orders and/or task orders for projects. Please see attached Construction Report provided by Mr. Randy Lewis for details.

RANDY LEWIS, AIA
ARCHITECT / TRIUMPH G.C. CONSULTANT
NCARB Certification: 66743
Florida Registered Architect 11582
211 John Knox Rd., 106, Tallahassee FL 32303
randylewisaia@gmail.com

Construction / Contracts Review- June 21, 2022- August 11, 2022. The following items reflect contract, construction, and quarterly reporting review activity since June 21, 2022- report for the August 17 Triumph G.C. Board meeting.

#43 Okaloosa County Hwy 90 Water and Sewer Extension

- Grantee requested that they reopen and extend the original contract between the BCC, using the old original construction contract with the County Water and Sewer Dept. for the new Amendment in place to continue work on the water/sewer project. The County Water and Sewer completed the original work prior to June 30, 2021 and at that time did not have a reason to renew it. The county provided examples of where the county has done it previously and the County Attorney's response on the practice of amending a contract retro back to an effective date.
- I reviewed the contract and there is no provision to extend the contract as the county proposes, almost a year after scheduled final completion. In my opinion, the examples the county provides are not apples to apples. One is simply a service contract, another has a one year extension written in the original contract. I stand by my original opinion that the new added work should be rebid, compliant with the Grant conditions and Florida statutes as I understand these. I recommend the Triumph legal staff review this request, as this is a legal interpretation of the grant, contract documents. and Florida statutes.
- I reviewed the 2022 2nd Quarter Progress Report- April- June 30, 2022, for the Okaloosa County Hwy 90 East Water and Sewer Expansion. Design and construction of the original grant scope of work was completed June 30, 2021. A Grant Amendment executed May 31, 2022, will allow extension of the water and sewer with remaining unused funds. The report appears complete. The quarterly report appears acceptable to Triumph G.C.

#46 Okaloosa County Southwest Crestview Bypass.

- I reviewed the executed CW Roberts C19-2836-PW Change Order 4 adding \$114,204.60 to the Contract amount and extending the contract period 25 days. The Change Order appears justified and acceptable.
- I have reviewed the 2022 2nd Quarter Activity Progress Report- April- June 30, 2022. The report appears complete and thorough. Construction is underway on all phases of the Southwest Crestview Bypass. The quarterly report appears acceptable to Triumph G.C.

#098 Walton Sheriff Driving Training Pad / Emerald Coast College Tech Training Program

- I reviewed the 2022 2nd Quarter Construction Report- April- June 30, 2022. The report appears complete and thorough. The Walton County Sheriff's Driving Training Pad for the new CLD Program is complete and being used, working to obtaining certifications, and the new Emerald Coast Technical College HVAC and Welding Building construction project is progressing well, with completion scheduled in Sept. 2022. The quarterly report appears acceptable to Triumph G.C.

157 Franklin School Board and Apalachee Bay Charter School Computer Bldg.

- I reviewed the Legal Advertisement and the Construction Manager RFQ uploaded by ABCS and discussed the RFQ with the Architect for the school and David Hughes, Franklin Co. Schools. The RFQ is very thorough, yet quite rigorous.
- I requested Mr Hughes have the Architect, CRA Architects, review this RFQ and assist in tailoring the RFQ for this \$365,000.00 construction project.
- I also asked him if Franklin Co Schools has a current continuing service construction management contract with any contractors.

#185 Panama City Industrial Complex and Eastern Shipbuilding Group

- I reviewed Change Order #2 to the Birkshire Johnstone Contract for additional work at the Aluminum Fabrication Shop, adding \$104,990.00 to the construction contract and 95 days to the contract period, the recommendation letter by Anchor CEI and the Amendments #1 and #2 to Task Order 1 for Anchor CEI for extended/ additional construction inspection services. The Construction Change Order #2 and the Amendments for extended engineering construction administration / inspection services appear justified and reasonable.
- I reviewed the recommendation letter by DRMP and the Change Order #3 to the Eastern Shipbuilding Group Contract for fender structures to the Bollards and Pad eyes Project to satisfy Coast Guard requirements, adding \$399,951.00 to the construction contract and 45 days to the contract period. The Construction Change Order #3 appears fair and reasonable.
- I researched and summarized the construction contract and change order amounts and consultant fees for the several ongoing projects at the request of Susan Skelton for evaluation. I discussed the current completion schedules for the several projects with Greg Boudreaux, ESG Project Manager. Most of the ongoing contracted construction projects are nearing completion.

#209 Santa Rosa BOCC Project Lionheart- I-10 Park

- I reviewed the Solicitation Check Sheet, the I-10 Industrial Park Phase 2 Improvements Technical Specifications and the Site Construction Plans prepared by Baskerville Donovan Inc. Engineers, the Geo-Tech Report and the Bid Tabulation Schedule of Values. The

documents that were uploaded appear acceptable. The bid Tab and award recommendation letter from Baskerville Donovan Inc. Engineers, and the draft Owner-Contractor Agreement should be uploaded to Smartsheet as soon as available.

#227 Panama City Port Authority Intermodal Distribution Center

- I was requested to review General Ledger Documents uploaded by Grantee to determine if the documents relate to an Entrance Road and they spent at least \$318,610 from the Port and \$144,136 from FDOT.
- I responded to Cori that more detail needs to be provided.

#251 Santa Rosa BOCC- Milton Interchange Park

- I reviewed the revised Consultant scope of work and proposed Contract for Continuing Professional Consulting Services with Moffatt & Nichol. The scope of services and the proposed Agreement appear thorough and acceptable.