

**Program Administrator Report
Triumph Gulf Coast Board Meeting
November 3, 2022**

The Triumph Gulf Coast staff continues regular work with grantees on the implementation of 43 active projects, with an additional eight projects completed, totaling over \$360,000,000. Staff monitors and reviews projects for compliance and processes requests for funds on an ongoing basis, and continues to work with applicants and potential applicants, to review pre-applications, applications and to negotiate agreements.

The 2021-2022 Auditor General’s audit is currently in progress.

Pre-Applications

As of Friday, October 28, 2022 Triumph Gulf Coast had received 284 Pre-Applications totaling over \$2,227,850,000 in requests.

Pre-applications 287, 289, 290 and 291 are recommended as statutorily eligible. Pre-application 288 is recommended as not statutorily eligible. ***Staff recommendation of statutory eligibility does not guarantee grant funding.***

287	Global Lynx, Inc., Florida's Future IT Workforce Development	\$250,000	N/A
288	Re-Entry Alliance Pensacola, Inc., Residential Transitional Facility	\$3,000,000	Escambia
289	Bay BOCC, Project Tachyon	\$5,250,000	Bay
290	Escambia County BOCC, OLF-8 Phase 1 Infrastructure	\$10,000,000	Escambia
291	Pensacola-Escambia PEDC, Project LASER	\$6,000,000	Escambia

Applications

As of Friday, October 28, 2022 Triumph Gulf Coast had received 118 Applications totaling over \$904,556,931 in requests.

Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a term sheet with:

244 Bay District Schools, Thunderbird Tech Program	\$147,900	Bay
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Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate an agreement with:

270 Northwest Florida State College, Nursing Program Expansion	\$21,787,560	Okaloosa
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Triumph staff proposes that the Board approve a grant agreement with:

271 Okaloosa County School District, Health Academy of Northwest Florida	\$1,291,000	Okaloosa
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November 2022 Project Status Snapshot

Staff has developed a project status snapshot document to provide members with an overview of each project. This document reflects the most recent quarterly reports and/or field visits for each project

September - November Construction Report

Staff continues to review and approve construction bid documents, contracts, change orders and/or task orders for projects. Please see attached Construction Report provided by Mr. Randy Lewis for details.

RANDY LEWIS, AIA

ARCHITECT / TRIUMPH G.C. CONSULTANT

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Construction / Contracts Review September 15 to Nov. 1, 2022.

The following items reflect contract, construction, annual, and quarterly reporting review activity since Sept. 15, 2022. This report is for the Nov. 3, 2022 Triumph G.C. Board meeting.

#43 Okaloosa County Hwy 90 Water and Sewer Extension

- I reviewed the 2022 Annual report for the Okaloosa County Hwy 90 Water and Sewer Extension Project. Contracted project was completed in 2021 and the Triumph Grant was amended to allow extending the water and sewer 2,500 feet along Jericho Road. The County is amending and continuing the contracts with the Water and Sewer Department and Poly, Inc. engineers. The Annual Report appears acceptable to Triumph G.C.
- I reviewed the Board of County Commission letter to Triumph G.C. to continue the contract with the Okaloosa Water and Sewer Department to extend the water and sewer lines along Jehrico Road, and the First Amendment to the Agreement between Okaloosa County and Poly, Inc. for the additional work. The continuing contract and contract amendment appear acceptable to Triumph G.C.

#46 Okaloosa County Southwest Crestview Bypass.

- I have reviewed the 2022 Annual report for the Okaloosa County Southwest Crestview Bypass Project. Work on the Southwest Crestview Bypass is reported on course and on schedule. Phase IV and V of the project are still under construction, following delayed completion of design and permitting due to the pandemic
- I reviewed the AC CO2 Letter of Recommendation from HDR and copies of the weather delay documentation letters from HDR. The Change Order and weather delays are acceptable to Triumph Gulf Coast.

#120 City of Pensacola Commercial Aircraft Maintenance Campus

- I reviewed the RFQ for design build contractor for Project Titan Element 2, Addendum 9-12-22, Pre-submittal conference sign-in sheet, Draft Tabulation of Qualifications / Submittals, Short list notice of firms selected to receive RFP, and selection committee evaluation score sheet. The design build contractor selection process appears compliant with Chapter 287.055 Florida Statutes and procurement guidelines. The RFQ and selection process is acceptable to Triumph G.C.

#185 Panama City Industrial Complex and Eastern Shipbuilding Group Project

- I reviewed the recommendation letter by DRMP and the Change Order #2 to HG Harders and Sons for the additional Uphill Bulkhead work at the Nelson Street Shipyard. The Change Order appears justified, fair and reasonable, and I recommend approval to Triumph G.C.
- I reviewed 9-23-22 email from Greg Boudreaux, ESG Shipbuilding Project Manager, concerning incomplete drainage scope of work by Aluminum Fabrication contractor, and termination of that contractor. Attachments:
 - Letter from Greg Boudreaux explaining incomplete drainage scope of work by Aluminum Fabrication contractor, Berkshire Hathaway, LLC, efforts to resolve issues, lack of change order justification / backup, termination of that contractor, and bidding remaining incomplete stormwater work to new contractor.
 - Ten day notice from Berkshire Hathaway, LLC, (BH) of termination of construction contract with City (6-3-22).
 - Letter to Berkshire Hathaway, LLC, from BurkeBlue, City Attorney, of acknowledgement of termination notice, rejection of BH claims, and performance requirement. (6-16-22).
 - Letter to Berkshire Hathaway of Breach of Contract with the City from BurkeBlue, City Attorney (8-19-22).
 - ESG letter to BH that rejects letters and attempts to disclaim responsibility by BH (6-16-22)
- I requested ESG and the City provide the following exhibits for review, and included Triumph attorneys in response.
 - The design- build contract documents showing the storm water design / scope (red line the work not completed)
 - The punch list of incomplete work prepared by Anchor CEI.
 - The 3rd party engineer's letter not able to explain change order costs.
 - Berkshire Johnston LLC, pay request #16 cover sheet and schedule of values indicating \$283,223.42 uncompleted work (offset amount described by Burke Blue).
- Telephone call with Greg; Berkshire Johnston, LLC, has not executed a release and hold harmless agreement in favor of the City and ESG as requested. The City has just contracted with Anchor CEI to prepare stormwater work rebid documents.

#190 Walton Economic Development Alliance- US 331 Water and Sewer Project

- I reviewed the 2022 Annual report for the Walton County US 331 Water and Sewer Project. Approximately 90% of the water main and force main had been installed by the Contractor as of Sept. 27, and the project is now scheduled to be Substantially Complete Oct. 27, 2022, due to material supply chain issues and shortages. The progress delays appear justified, and final completion is soon. A formal change order to the contract should be executed for the time extension if it has not already been done, and the formal Substantial Completion Certificate should be prepared by DRMP consulting engineer and uploaded to Smartsheet. The Annual Report is acceptable to Triumph G.C.

#191 Franklin County Apalachicola Regional Airport – Airport Fuel Farm Project

- I reviewed the 2nd Quarter Progress Report for the Franklin County Apalachicola Regional Airport – Airport Fuel Farm Project.
- I reviewed the Bid Documents prepared by Avcon, Inc.. I have reviewed the Contract Document Drawings and Project Manual for the Fuel Farm Replacement prepared by AVCON, Inc. Engineers & Planners and the documents appear complete and thorough. The drawings should be on SmartSheet line 18. The Triumph Grant was not included in any bid documents originally.
- The Project Manual has been amended to include the Triumph Grant- the grant requirements and conditions as required.

#227 Panama City Port Authority Intermodal Distribution Center

- Cori and Accountant asked me to fully “okay” the remaining match for Phase I Site Improvements by Port.
- Phase I Entrance Road Ext. has \$318,610 match requirement while Phase I Site Improvements has \$2,456,475 match requirement. I reviewed the most recently uploaded IDC Land, Site Improvements, Building Costs Ledger, and contractor Requests for Payment provided by Port Panama City and will review additional documentation as it becomes available.

#240 Santa Rosa Industrial Park East

- I reviewed the Invitation to Bid (ITB) for construction of the Randy Brown Road Extension for Grant #240 Santa Rosa Industrial Park East and reviewed the updated Bid Documents. The ITB and the Bid documents appear complete and acceptable to Triumph G.C.

#264 WCSD - War Eagle Career Academy

- Cori asked that I respond to questions from Dr. Sunny Chancy concerning what documents were needed for review. I then spoke to Greg Kelly, CRA Principal Architect, he will send me a link to the 100% bid Construction Documents, the RFQ advertisement for Const. Manager and the selection criteria, for Triumph review and comment (approval) in Smartsheet. He will provide a link address for documents that I may include in my comment. They are working on revisions and not to 100% Contract Documents yet.
- I discussed with Mike Barwick, Wakulla Schools Facilities Director, providing the RFQ, the selection criteria for the architect, ranking of firms, and the Architect's Contract, for Triumph review.
- I reviewed the Advertisement / RFQ for architectural services for the War Eagle Career Academy, the short-listed architecture firm interview schedule, and interview criteria, the selection committee evaluation / ranking sheet, the Wakulla Co. School Board agenda to approve the contract with the architect, CRA, and the executed AIA DOC B101; the Standard Form of Agreement Between Owner and Architect. The RFQ and architects selection process appears to comply with Chapter 287.055 Florida Statutes, the Consultants' Competitive Negotiation Act, and the conditions

of the Triumph G.C. grant. The selection process and the Agreement Between Owner and Architect are acceptable to Triumph G.C.