

**Program Administrator Report  
Triumph Gulf Coast Board Meeting  
January 31, 2023**

The Triumph Gulf Coast staff continues regular work with grantees on the implementation of 45 active projects, with an additional eight projects completed, totaling over \$389,000,000. Staff monitors and reviews projects for compliance and processes requests for funds on an ongoing basis, and continues to work with applicants and potential applicants, to review pre-applications, applications and to negotiate agreements.

The 2021-2022 Auditor General’s audit is complete.

*As of Wednesday, January 25, 2023, there were 11 current applications available for staff review and an additional 7 active pre-applications that have not yet submitted applications.*

**Pre-Applications**

As of January 25, 2023, Triumph Gulf Coast had received 294 Pre-Applications totaling over \$2,330,722,000 in requests.

Pre-applications 292,293, 295 and 296 are recommended as statutorily eligible. ***Staff recommendation of statutory eligibility does not guarantee grant funding.***

292 Booker T. Washington High School, Chorus Carnegie Hall Trip	\$75,000 Escambia
293 University of West Florida, Nursing and Respiratory Therapy	\$4,867,000 Escambia
295 Bay County Commission, Project WestRock	\$15,000,000 Bay
296 Bay Economic Development Alliance, Project Maple	\$11,250,000 Bay

**Applications**

As of Wednesday, January 25, 2023 Triumph Gulf Coast had received 121 Applications totaling over \$997,842,000 in requests.

Between December 9, 2022 and January 25, 2023 Triumph received the following applications:

54 Panama City Beach CVB, Sports Park/Stadium Complex	\$18,500,000 Bay
284 City of DeFuniak Springs, Emerging Professional Technologies in Aviation	\$40,975,000 Walton

**Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a term sheet with:**

291 Pensacola-Escambia PEDC, Project LASER	\$6,000,000 Escambia
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**Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate an agreement with:**

290 Escambia County BOCC, OLF-8 Phase 1 Infrastructure	up to \$14,200,000 Escambia
276 Bay District Schools, Triumph Training Center (Arnold High School)	\$8,075,000 Bay

**Triumph staff proposes that the Board approve a grant agreement with:**

48 Wakulla Board of County Commissioners, First Responder Comms System	\$11,038,669 Wakulla
244 Bay District Schools, Thunderbird Tech Program	\$147,900 Bay

**Staff Recommendation to De-obligate Funds**

65 Bay Youth Foundation, Bay Youth Summer Work Fund	\$48,301 Bay
261 Bay Economic Development Alliance, Project Arrow	\$2,000,000 Bay

**December 2022 Project Status Snapshot**

Staff has developed a project status snapshot document to provide members with an overview of each project. This document reflects the most recent quarterly reports and/or field visits for each project

**November – December Construction Report**

Staff continues to review and approve construction bid documents, contracts, change orders and/or task orders for projects. Please see attached Construction Report provided by Mr. Randy Lewis for details.



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## **Construction, Contract Compliance, and Term Sheet Review Dec. 8, 2022, to Jan. 26, 2023.**

The following items reflect contract, construction, quarterly reporting, and proposed grant term sheet review and comment activity since Dec.8, 2022. This report is for the Jan. 31, 2023, Triumph Gulf Coast Board Meeting.

### **Project #69- FSU - Apalachicola Bay System Initiative (Franklin County)**

- I spoke with Teresa Bryan, Grant Analyst, and Sandra Brooke PhD, Marine Research Director, about the purchase of Environmental Chambers which are a necessary part of the hatchery. They explained the status of this project and need for the Environmental Chambers (walk-in coolers). I requested the Grantee upload to Smartsheet a letter of justification / need for the Environmental Chambers, the Invitation to Bid (ITB), the two bids received, and a sketch of the location plan of the coolers / association with the new lab building.
- I carefully reviewed the letter of justification / need for the Environmental Chambers, the Invitation to Bid (ITB), the two bids received, and the location plan of the Environmental Chambers installation in the lab building. The justification and need for the addition of Environmental Chambers is well explained and acceptable to Triumph G.C. The bidding process and contact award recommendation is compliant with the Grant conditions and requirements, and acceptable to Triumph G.C.

### **#72- Santa Rosa -Whiting Aviation Park**

- I reviewed the 4th Quarter 2022 Report submitted by the Santa Rosa County Economic Development Office for the Triumph G.C. Grant Project #72 Whiting Aviation Park, the Whiting Aviation Park Phase I Monthly Progress Report, Oct. 1- Nov. 30 2021, and the Monthly Progress Report 2, Dec. 1- Dec. 31, 2021, prepared by Moffatt and Nichol Engineers. The 4th Quarter report with site development photos and the engineer's construction progress reports, highlighting milestone work achieved, are informative and thorough. The reports appear complete and comprehensive. I recommend approval of the reports and construction progress to Triumph G.C.

### **98 WCSO Vocational/Technical Training Program**

- I reviewed the 2022 4rd Quarter Construction Report- Dec. 31, 2022. The report appears complete and thorough. The Walton County Sheriff's Driving Training Pad for

the new CDL Program is complete and being used to obtain certifications. The new Emerald Coast Technical College HVAC and Welding Building construction project is complete, with substantial completion on Nov. 17, 2022, and final completion on Jan. 4, 2023. The quarterly report appears acceptable to Triumph G.C. The Grantee was requested to upload the Certificate of Substantial Completion and Final Completion to Smartsheet line 78.

### **#185 Panama City Industrial Complex and Eastern Shipbuilding Group Project**

- I reviewed the bids and bid tabulation for the Aluminum Fabrication Building Stormwater Improvements. This is work that was not completed by the original building contractor following contract termination. The bidding complies with the grant conditions and requirements and is acceptable to Triumph G.C.

### **#209 SR Project Lionheart - Northwest Florida Industrial Park**

- I reviewed the Q4-2022 Construction Progress Report for #209- NWFL I-10 Industrial Park dated Jan. 3, 2023. Site work construction is progressing, and the Report appears complete and is acceptable to Triumph G.C.
- I carefully reviewed the proposed CO#2 from Roberson Underground in the amount of \$160,125.00 to upgrade the fencing around the pond in the I-10 Park. I requested the Grantee justify / explain the cost for fence demolition broken out in the C.O. proposal. I requested Grantee provide final Change Order proposal evaluation and recommendation from engineer of record, Baskerville-Donovan, Inc.
- I reviewed the evaluation and recommendation for approval of the submitted change order for the fencing upgrades by the engineer of record. Based on the recommend for approval of the Change Order by the engineer of record, Triumph G.C. agrees with the fencing upgrades around the pond.

### **#258 Bay Project Lightning Strike**

- I met with Becca Hardin and Ben Moorman with Bay EDA, and Keith Bryant PE, Bay County Chief Infrastructure Officer, on Dec. 15, 2022. The contracting structure of White Construction and the prime subcontractors that have just bid portions of the site development work with the County was explained. White Construction is under contract with Central Maloney to renovate / remodel the existing building and grant funds will not be used in that contract but will be submitted as matching funds. Mr. Bryant and his staff will be managing the sitework subcontractors under contract with the County and be doing inspections of the work. This resolves my concerns with the project contracting structure and contract management / administration. This appears acceptable to Triumph G.C.

## **#271 The School Board of Okaloosa County, Florida/ Health Academy of Northwest Florida**

- I reviewed the Notice to Proceed Task Work Order / Pre- GMP for CTE Renovations to Crestview High School and Titan Commercial Building. I requested Grantee submit continuing services contract agreement with Jacobs/Titan, Joint Venture, and proposed selection process for architect.
- I spoke to Joel Lindner, Titan Technologies Director of Facilities, he explained the continuing service contract agreement between Jacobs/Titan, Joint Venture, and the Okaloosa County School Board, and the previous project delivery process of this agreement. I requested Grantee upload this continuing service contract agreement and explanation of the project delivery process to Smartsheet. The renovation, construction, and equipment budget indicated in the grant is \$380,000; a breakdown of this budget and the estimated equipment cost was requested. I also requested Grantee provide the 100% contract documents / drawings and specifications prepared by the architect, and the substantial and final completion certificates when the construction renovations are completed for Triumph G.C. review and approval.
- I have reviewed the continuing services contract agreement for Total Program Management Services between Jacobs/ L-3 (Titan), A Joint Venture, and the School Board of Okaloosa County, Florida, dated 11/13/2018. The Total Program Management Services agreement appears very comprehensive, covering all aspects of the project delivery process for the School District. The agreement appears acceptable to meet the Triumph G.C. grant conditions and requirements.

## **#276 Bay District Schools Arnold High School Training Center- Term Sheet Review**

- I reviewed the Draft Term Sheet and added conditions for Plans and Specifications review by Triumph, required compliance with Consultants Competitive Negotiation Act, and minimum Architect / Engineer services to be provided by Grantee.

## **#290 Escambia County BOCC Navy Helicopter Landing Training Facility (OLF-8) Phase 1 Infrastructure- Term Sheet Review.**

- I reviewed Draft Term Sheet draft and added conditions for Plans and Specifications review by Triumph, required compliance with Consultants Competitive Negotiation Act, and minimum Architect / Engineer services to be provided by Grantee.