

**Program Administrator Report
Triumph Gulf Coast Board Meeting
March 31, 2023**

The Triumph Gulf Coast staff continues regular work with grantees on the implementation of 47 active projects, with an additional eight projects completed, totaling over \$403,000,000. Staff monitors and reviews projects for compliance and processes requests for funds on an ongoing basis, and continues to work with applicants and potential applicants, to review pre-applications, applications and to negotiate agreements.

As of Thursday, March 23, 2023, there were 11 current applications available for staff review and an additional 13 active pre-applications that have not yet submitted applications.

Pre-Applications

As of Thursday, March 23, 2023, Triumph Gulf Coast had received 298 Pre-Applications totaling over \$2,349,122,000 in requests.

Pre-applications 297, 298, 299, and 300 are recommended as statutorily eligible. Pre-application 292 is recommended as not statutorily eligible. ***Staff recommendation of statutory eligibility does not guarantee grant funding.***

292 Booker T. Washington High School, Chorus Carnegie Hall Trip	\$75,000 Escambia
297 P.R.I.D.E Enterprises, Construction Trades Training Program	\$1,000,000 Escambia
298 Destin High School, Career Academy Expansion	\$10,000,000 Okaloosa
299 Pensacola State College, Diesel Mechanic Training	\$5,900,000 Santa Rosa
300 Okaloosa BOCC. Project Yellow	\$1,500,000 Okaloosa

Applications

As of Thursday, March 23, 2023 Triumph Gulf Coast had received 121 Applications totaling over \$997,842,000 in requests.

Triumph staff proposes that the Board approve a grant agreement with:

276 Bay District Schools, Triumph Training Center (Arnold High School)	\$8,075,000 Bay
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Quarterly Reports - Quarter 4 2022

Construction

43 Okaloosa County, HWY 90 Sewer and Water
46 Okaloosa County, Southwest Crestview Bypass
98 Walton County Sheriff's Office, Career and Technical Education
185 City of Panama City/Eastern Shipbuilding Group, Panama City Industrial Complex
190 Walton County, 331 Sewer and Water
191 Franklin County, Apalachicola Airport
207 Gulf Coast State College, Nursing
209 Santa Rosa, NWFL I-10 Industrial Park/Project Lionheart
210 Gulf Coast State College, Unmanned Systems Bootcamp
211 Pensacola State College, Truck Driver Training
227 Port Panama City, Intermodal Distribution Center

Workforce/Education

211 Pensacola State College, Truck Driver Training
243 Okaloosa School District, Artificial Intelligence
246 Florida State University – Panama City, Cybersecurity and New Technologies (ASCENT)
257 Pensacola State College, Cybersecurity and IT Programs Expansion
264 Wakulla Schools, War Eagle Career Academy

March 2023 Project Status Snapshot

Staff has developed a project status snapshot document to provide members with an overview of each project. This document reflects the most recent quarterly reports and/or field visits for each project

January -March 2023 Construction Report

Staff continues to review and approve construction bid documents, contracts, change orders and/or task orders for projects. Please see attached Construction Report provided by Mr. Randy Lewis for details.

#	Grantee	Project Name	Construction	Construction	Construction	Construction	Metrics	Metrics	Metrics	Metrics
			Ahead	On Track	Delayed	Completed		Ahead	On Track	Delayed
Infrastructure, Ad Valorem, Emergency Response & Promotins Grants										
43	Okaloosa County	Hwy 90 East Water and Sewer Expansion*				X			N/A	
46	Okaloosa County	Southwest Crestview Bypass*		X					X	
48	Waakulla County	Emergency Radio System		X					N/A	
49	Panama City Port Authority	Port Panama City Eastern Terminal				X			X	
72	Santa Rosa County BOCC	Whiting Aviation Park				X			X	
120	City of Pensacola	Comm. Aircraft Maintenance Campus*		X					N/A	
185	City of Panama City	Panama City Industrial Complex		X					N/A	
190	Walton BOCC	US 331 Infrastructure*				X			N/A	
191	Franklin County BOCC	Apalachicola Regional Airport Fuel System Upgrade		X					N/A	
209	Santa Rosa County BOCC	Project Lionheart		X					N/A	
227	Panama City Port Authority	Intermodal Distribution Center Expansion		X					N/A	
240	Santa Rosa County BOCC	Santa Rosa Industrial Park East (SRIPE)		X					N/A	
186	Gulf County Board of County Commission	Hurricane Michael Recovery Ad Valorem Request		None						X
189	Bay County Board of County Commission	Hurricane Michael Recovery Ad Valorem Request		None						X
213	Florida's Great Northwest (FGNW)	Education ROI Research and Marketing		None					X	
237	Port St. Joe Port Authority	Dredging of Shipping Channel		X					X	
251	Santa Rosa County BOCC	Milton Interchange Park		X					X	
259	PEDC	Project Pioneer		None					X	
258	Bay County Commission	Project Lightning Strike		X					X	
273	Bay County Commission	Project Cast		None					N/A	
Workforce/Education Grants										
29	Wakulla County School Board	Career and Technical Education Center*				X				X
69	FSU Marine Lab	Apalachicola Bay System Initiative*		X					X	
98	Walton County Sheriff/ECTC	Vocational/Technical Training Program*		X					X	
143	Bay District Schools	HVAC*				X			X	
148	Gulf District Schools	Agri-Science Program Expansion*		None						X
153	Gulf County School District	Unmanned Systems*		None						X
157	Franklin County School District/ABC School	Career and Technical Training, Phase I*				X	X			
180	Gulf County School District	WHS Welding Program*		None					X	
198	Wakulla County School Board	UAS/VSO Certification Program*		None					X	
187	Northwest Florida State College	Walton Works Training Center of Excellence*				X			X	
200	Franklin County School District	Career and Technical Training, Phase II*		None					X	
202	Gulf Coast State College - Gulf/Franklin C	Tech Center for Emergency Response and Comms		X					X	
206	AMIKids Panama City Marine Institute	Unmanned and Construction Certification Program		None					X	
207	Gulf Coast State College - Gulf/Franklin C	Nursing Simulation Center		X						X
210	Gulf Coast State College	UAS Pilot Boot Camp for Exiting Military		None			X			
211	Pensacola State College	Truck Driver Training Expansion		X					X	
215	Wakulla County School Board	Wakulla/Lively Tech A&P Cert Program		None			X			
216	Northwest FL State College	Center of Aviation Excellence: Airframe & Powerplant		None					X	
217	AMIKids Pensacola Inc.	AMIKids Pensacola Workforce Development Program		None					X	
221	Locklin Technical College	Hurricane Michael Skilled Labor Recovery Fund		None						X
222	Okaloosa Technical College	Hurricane Michael Skilled Labor Recovery Fund		None						X
223	Emerald Coast Technical College	Hurricane Michael Skilled Labor Recovery Fund		None						X
224	Wakulla County School Board/Lively Tec	Hurricane Michael Skilled Labor Recovery Fund		None						X
228	Pensacola State College	Infrastructure and Logistics Training Fund		None						X
229	Tallahassee Community College	Infrastructure and Logistics Training Fund		None						X
230	Walton County Schools	A I & Healthcare Certification Program		X					X	
233	IHMC	Center for Human Healthspan, Resilience and Perform		None					X	
243	Okaloosa School District	AI Learning Institutes		None			X			
244	Bay District Schools	Thunderbird Tech Progam		None					X	
246	Florida State University - Panama City	Cybersecurity and New Technologies		None					X	
257	Pensacola State College	Cybersecurity and IT Programs Expansion		X						X
264	Wakulla County School Board	War Eagle Career Academy		X					X	
265	Florida State University - Panama City	FSU - PC Collegiate Lab School		None					X	
271	Okaloosa School District	Nursing Expansion		X					X	
270	Northwest FL State College	Nursing Progam Expansion		X					N/A	
	* 6 month COVID Extension Granted									
	N/A - Not Applicable (Metrics not due at this time)									

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Construction, Contract Compliance, and Term Sheet Review for Triumph G.C. Board Meeting March 31, 2023.

The following items reflect contract, construction, quarterly reporting, proposed grant term sheet review, and comment activity since January 26, 2023. This report is for the March 31, 2023, Triumph Gulf Coast Board Meeting.

#43 Okaloosa County Hwy 90 Water and Sewer Extension

- I reviewed the 2022 4th Quarter Progress Report, Oct.- Dec. 2022, for the Okaloosa County Hwy 90 East Water and Sewer Expansion. Design and construction of the original grant scope of work was completed June 30, 2021. The engineering design documents are 30% complete for extension of the water and sewer as part of the Grant Amendment. The quarterly report appears complete and acceptable to Triumph G.C.

#48 Wakulla County Emergency Communications System

- I reviewed the following: 1.) RFQ Proposal package, 2.) RFQ Instructions to proposers, 3.) RFQ Intent And General Information, 4.) Wakulla County Purchasing Ordinance, 5.) Submitted RFQ/PQS Proposal Packages, 6.) Evaluation of PQS Proposal Packages, 7.) RFQ/PQS Total Scores/Ranking, and 8.) Proposed Contract For Professional Consulting Services between TUSA Consulting Services and Wakulla County. I asked Grantee to revise the Contract for Professional Consulting Services to include a Statement of Purpose (basic intent) and a General Scope Statement to include TUSA Consulting Services will provide oversight of the installation of a countywide emergency radio system.
- County Attorney asked for a revision on the language based on the agreement between Wakulla County and Triumph Gulf Coast (Section 3). TUSA is not providing Construction Engineering & Inspection (CEI) however they will oversee the construction and installation of the communications system. I requested Grantee to clarify who is designing and engineering the Emergency Communications System. "The Kickoff Meeting and Critical Design Review" in TUSA proposal includes "The detail design review is to start reviewing the components of the system and preliminary engineering documents."
- I reviewed the revised Contract for Professional Consulting Services between TUSA Consulting Services and Wakulla County, including general scope statements that the TUSA Consulting Services will provide oversight of construction and installation of a

countywide emergency radio system. The Contract for Professional Consulting Services appears to comply Triumph G.C. Grant guidelines and requirements.

- I reviewed the proposed Construction and Installation Agreement between Wakulla County and Motorola. I noted that "Section 36. Exhibits Incorporated" in the agreement should include The Triumph Gulf Coast Grant. The Triumph Gulf Coast Grant shall also be incorporated into the TUSA agreement as an Exhibit. The "Post Warranty Maintenance and Support" budget line items in the Agreement "Proposal Price Summary" appear to far exceed the Total Project Budget Line Items for years 6-15 defined in the Triumph Grant. Grantee explained the county will use legally available funds to pay for the future maintenance costs and additional project costs.
- I reviewed the revised proposed Construction and Installation Agreement between Wakulla County and Motorola, uploaded to Smartsheet March 7. The Agreement appears acceptable to Triumph G.C. with the understanding and commitment that the county will use legally available funds to pay for the future maintenance costs which exceed grant funds and matching funds identified in the Grant.

#157 Franklin County School District and Apalachicola Bay Charter School New Technology Building

- I reviewed the RFQ advertisement and the PQS invitation, scope and qualifications forms in Smartsheet. The RFQ and advertisement are acceptable to Triumph G.C.
- The Grantee asked to execute an additional payment agreement between the District and the Charter School to fund the \$335,000 in the grant for this project. In this agreement the School District is asking ABC School to front the District the money in order to pay Rippee Construction Company for the building construction as the project progresses. Once the District has the money in hand from ABC the District will pay Rippee as the vendor. The district will submit monthly payment records including invoices, purchase order, and cleared checks to Triumph for reimbursement as allowed by the Grant. Then, once the District is reimbursed by Triumph, the District will reimburse the ABC School.
- The Grantee asked if Triumph might have any issues with this internal agreement affecting the reimbursement process on the construction of the computer lab to us from Triumph for this grant. I reviewed the agreement and The Standard Form of Agreement Between Owner and Construction Manager and responded that the internal agreement should be uploaded to Smartsheet for disclosure, as it does relate to the construction / contractor payment. The Standard Form of Agreement Between Owner and Construction Manager includes well developed additions to the contract, reflecting conditions of the Triumph Grant.

#185 Panama City Industrial Complex and Eastern Shipbuilding Group Project

- I reviewed the Contract Agreement between the City of Panama City and the Eastern Shipbuilding Group, and Marshall Brothers Construction and Engineering, Inc. for the Aluminum Fabrication Building Stormwater Improvements. The Contract Agreement complies with the grant conditions and requirements, and appears acceptable to Triumph G.C.
- I reviewed the executed Change Order #1 for replacement of missing materials for the Aluminum Fabrication Building Stormwater Improvements. The Change Order has been recommended by Anchor Engineering and accepted by the City of Panama City, Eastern Shipbuilding Group, and Marshall Brothers Construction and Engineering, Inc.. The Change Order is justified and necessary to complete the work, and appears acceptable to Triumph G.C.

#227 Panama City Port Authority's Intermodal Transportation Center

- I spoke with the Port about review team confusion with the payment request labeling not matching the Grant- IDC Phase II. I asked that they upload a brief narrative explaining why the work / invoicing is labeled IDC Site Preparation Phase VI to Smartsheets for clarification.
- I reviewed the McNeil Carroll Engineering Site Construction Progress Report #10, application for payment request #4, evaluation, recommendation, and commentary uploaded to Smartsheet. The construction activity reflected in the report appears to be all associated with the grant scope of work for Phase II, though labeled IDC Site Preparation Phase VI, based on the title of the McNeil Carroll Engineering Contract Documents for Construction. The IDC Site Preparation Phase I referenced in the First Amendment to The Grant Award Agreement, was completed prior to the grant and the McNeil Carroll Contract Documents for Construction were apparently titled Phase I, II, III, IV, and V.

191 APALACHICOLA REGIONAL AIRPORT FRANKLIN CO. FUEL FARM REPLACEMENT

- I reviewed the Advertisement for Bids to be opened Monday, March 20th, 2023, and I have again reviewed the contract document drawings prepared by AVCON, Inc. The Triumph Grant is not included in any bid documents; I asked Grantee to issue the Triumph Grant- the grant requirements and conditions in Addendum to attach to the Special Provisions section of the Manual during the bidding phase. This was previously requested October 5, 2022.

#207 GCSC Gulf / Franklin Nursing Simulation

- I reviewed the 4th Quarter Construction Progress Report and the 4th Quarter Narrative Report, Dec. 31, 2022. The new training modular buildings are complete and landscaping is installed. Remodel of Classrooms B-112 and D105 are complete and being utilized. Renovations to Building A for Nurse Training is complete, and the nursing program is scheduled to begin using the remodeled Building A for the Spring term beginning in January 2023. The Construction Progress Reports appear complete and thorough.

#209 SR Project Lionheart - Northwest Florida Industrial Park

- I reviewed the Q1-2023 Construction Progress Report for #209- NWFL I-10 Industrial Park dated Jan. 3, 2023. Site work construction is progressing, and the Report appears complete and acceptable to Triumph G.C.

#210 GCSC UAS Pilot Boot Camp for Exiting Military

- I reviewed the 4th Quarter Construction Progress Report and the 4th Quarter Narrative Report Dec. 31, 2022. The new training modular buildings are complete, and landscaping is installed. Remodel of Classrooms B-112 and D105 are complete and being utilized. Renovations to Building A for Nurse Training is complete, and the nursing program is scheduled to begin using the remodeled Building A for the Spring term beginning in January 2023 allowing the UVS program to utilize space in the modular buildings. The Construction Progress Reports appear complete and thorough.

#211 Pensacola State College Truck Driving School

- I have reviewed the Pensacola State College 4th Quarter Report (Oct. 2022- Dec. 2022) for the Commercial Vehicle Driving Program, the Architect's PSC Truck Driving School Substantial Completion Inspection List, the Engineer's substantial completion field inspection report, and the Architect's two Final Completion Inspection Lists. The truck driver training facility is complete and being used. The reports appear complete and acceptable to Triumph G.C.

#240 Santa Rosa Industrial Park East

- I reviewed the evaluation and recommendation for approval of the submitted Change Order #2 for the fencing upgrades by the engineer of record. Based on the recommendation for approval of the Change Order by the engineer of record, Triumph G.C. agrees with the fencing upgrades around the pond.
- Cori scheduled a conference call Feb.15, with Karen Spayd, Economic Development Grants Coordinator and Tina Stewart to discuss a Change Order for additional CEI service

and removal and permitting of gopher tortoises over \$325,000, and if they need Triumph approval to proceed. The CO was approved on the county level using county funds and not Triumph funds, they are match funds and technically don't need Triumph review/approval. I requested they upload the CO and county approval to Smartsheet so that we stay up to date on the project, and a quick review and approval can be done.