

**Program Administrator Report  
Triumph Gulf Coast Board Meeting  
June 22, 2023**

The Triumph Gulf Coast staff continues regular work with grantees on the implementation of 48 active projects, with an additional eight projects completed, totaling over \$410,000,000. Staff monitors and reviews projects for compliance and processes requests for funds on an ongoing basis, and continues to work with applicants and potential applicants, to review pre-applications, applications and to negotiate agreements.

**Pre-Applications**

As of Friday, June 16, 2023, Triumph Gulf Coast had received 315 Pre-Applications totaling over \$2,599,101,000 in requests. *12 active pre-applications have not submitted applications.*

New Pre-applications 317, 318 and 319 are recommended as statutorily eligible. Pre-applications 310, 314 and 316 are recommended as not statutorily eligible. ***Staff recommendation of statutory eligibility does not guarantee grant funding.***

310 The Leadership Hospital, Leadership Certificate Program	\$1,896,465 Bay
314 NERD Lab, LLC., Materials Science & Engineering Experiences	\$500,000 Okaloosa
316 Navarre Beach Fire Rescue, Fire Rescue Boat	\$141,476 Santa Rosa
317 Pensacola State College, A&P	\$5,457,424 Escambia
318 Santa Rosa County District Schools, Santa Rosa Center for Innovation	\$7,000,000 Santa Rosa
319 Warrington Preparatory Academy, Rocketing to the Future: Phase 1	\$5,500,000 Escambia

**Applications**

As of Friday, June 16, 2023 Triumph Gulf Coast had received 125 Applications totaling over \$1,114,686,000 in requests.

*8 Applications are available for staff review:*

54 Panama City Beach CVB, Sports Park/Stadium Complex	\$18,500,000 Bay
245 Florida A&M University, AI and Data Science Edu and Training in Aquaculture	\$5,204,840 Okaloosa
249 Gulf County Board of County Commission, Floating Drydock	\$26,000,000 Gulf
269 Holy Nativity Episcopal School, Applied Computer Science & Engineering Center	\$1,140,000 Bay
282 Gulf Coast State College, Nursing Simulation Center	\$40,713,569 Bay
284 City of DeFuniak Springs, Emerging Professional Technologies in Aviation	\$40,975,000 Walton
293 University of West Florida, Nursing and Respiratory Therapy	\$7,094,757 Escambia
313 Bay EDA/NWFL Beaches Airport, Project Stamper	\$90,000,000 Bay

**Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a Term Sheet with:**

293 University of West Florida, Nursing and Respiratory Therapy	\$7,094,757 Escambia
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**Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate an Agreement with:**

296 Bay EDA/NWFL Beaches Airport, Project Maple	\$11,250,000 Bay
315 City of Pensacola, American Magic at Port of Pensacola	\$8,500,000 Escambia

**June 2023 Project Status Snapshot**

Staff has developed a project status snapshot document to provide members with an overview of each project. This document reflects the most recent quarterly reports and/or field visits for each project

**April - June 2023 Construction Report**

Staff continues to review and approve construction bid documents, contracts, change orders and/or task orders for projects. Please see attached Construction Report provided by Mr. Randy Lewis for details.

**2023 Quarter One Reports**

Construction

- 43 Okaloosa County, HWY 90 Sewer and Water
- 46 Okaloosa County, Southwest Crestview Bypass
- 49 Panama City Port Authority, Port Panama City Eastern Terminal
- 185 City of Panama City/Eastern Shipbuilding Group, Panama City Industrial Complex
- 190 Walton County, 331 Sewer and Water
- 191 Franklin County, Apalachicola Airport
- 209 Santa Rosa County BOCC, Project Lionheart
- 227 Port Panama City, Intermodal Distribution Center
- 240 Santa Rosa County BOCC, Santa Rosa Industrial Park (SRIPE)
- 258 Bay County Commission, Project Lightning Strike

Workforce/Education

- 243 Okaloosa School District, AI Learning Institutes
- 246 FSU PC, Cybersecurity and New Technologies
- 257 Pensacola State College, Cybersecurity and IT Program Expansions
- 264 Wakulla County School District, War Eagle Career Academy



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## **Construction, Contract Compliance, and Smartsheet Review for Triumph G.C. Board Meeting June 22, 2023.**

The following items reflect contract, construction, quarterly reporting, proposed grant term sheet review, and comment activity since May 7, 2023. This report is for the June 22, 2023, Triumph Gulf Coast Board Meeting.

### **#120 Project Titan Update (Pensacola Airport)**

- I reviewed the Titan Element 2 Project Design Criteria Professional and Program Services Contract with Atkins North America, Inc., the invitation to bid RFQ Design-build package, the Basis of Design and Design Criteria Package for Hangars 3 & 4 by Atkins, the signed and sealed Project Manual and Drawings for Titan Element 2 Project Site Preparation, the Addenda and Preproposal Conference, and draft bid tabulation. The documents appear to comply with the Triumph G.C. Grant requirements and conditions, consistent with the grant scope. and comply with Florida Statutes. The Engineer of record shall post a letter of recommendation for contact award to the site preparation contractor, and the executed contract shall be uploaded to Smartsheet.

### **#185 Panama City Industrial Complex and Eastern Shipbuilding Group Project**

- I reviewed the proposal for CEI services from DRMP engineers for the East Ave. Drainage and Stormwater Project at the ESG Nelson Shipyard. The proposal appears complete and in compliance with the Triumph G.C. Grant requirements. Panama City shall upload the signed and sealed contract documents provided by ESG for the East Ave. Drainage and Stormwater Improvements for Triumph G.C. review, and DRMP shall provide their approval of these documents following their review. The City shall also upload the RFP solicitation for the contractor for construction of the proposed improvements.

### **# 190 Walton County US 331 Water and Sewer Project**

- I reviewed the 2023 1st Quarter report for the Walton County US 331 Water and Sewer Project, Triumph Project #190, and the Certificate of Final Completion by DRMP, consulting engineer. The report and the construction are complete and appear acceptable to Triumph G.C.

## **# 191 APALACHICOLA REGIONAL AIRPORT FRANKLIN CO. FUEL FARM REPLACEMENT**

- I reviewed the 1st Amendment Request, the Grant Award amendment, the project engineer, Avcon, Inc., recommendation of award to MDM Services, Inc., the proposed Notice to Award and the Notice to Proceed, the Standard Form of Agreement, the General Conditions and the Bid Contract Documents for Project #191 Franklin County Apalachicola Regional Airport Fuel Farm Replacement Project submitted by the Franklin County Board of County Commissioners. The documents, the Bid Contract Documents and the Agreement Between Owner and Contractor appear acceptable, and compliant with the Triumph Grant conditions and requirements.

## **#209 SR Project Lionheart - Northwest Florida Industrial Park**

- I reviewed the Q2 2023 Report submitted by the Santa Rosa County Economic Development Office for Triumph GC Grant Project #209 Santa Rosa BOCC Project Lionheart. The report appears complete, the project is progressing well, and the construction and engineering costs are well documented. I recommend approval of the report to Triumph GC.
- I reviewed a letter from the contractor, Roberson Underground Utility LLC, requesting a 60-day extension to their contract due to equipment being on backorder, rain days, and labor shortage. I requested the grantee provide (upload to Smartsheet) time extension Contract Change Order prepared by project engineer, Baskerville-Donovan, Inc., with their recommendation, and contractor time extension substantiation documentation, historic rain days vs actual rain days, and material supplier letter for delay. An updated construction progress schedule / chart from the contractor was also requested.

## **#227 Panama City Port Authority's Intermodal Transportation Center**

I reviewed the 2nd Quarter 2023 Report for Grant Project #227 Panama City Port Authority's Intermodal Transportation Center, the project is complete, and the Port and economic development partners are actively marketing the industrial / distribution sites. The report appears complete and acceptable to Triumph G.C.

- The Triumph disbursement review team requested I comment on Grantee's "Documentation of Evidencing completed work" on the Smartsheet. Requested Grantee upload the Certificate of Final Completion by McNeil Carrol Engineering, Inc., and the contractor, ECS, LLC, final pay request cover page signed / approved by Engineer and Owner to Smartsheet. Grantee noted the contractor final pay request cover page and SITE CONSTRUCTION PROGRESS REPORT (final) by McNeil Carrol Engineering, had been previously uploaded on Reimbursement lines in Smartsheet.

## **#240 Santa Rosa Industrial Park East**

- I reviewed the Q2 2023 Construction Report for Santa Rosa Industrial Park East (SRIPE) roadway and utility infrastructure extension. The report is complete and the project construction is progressing well. The report appears acceptable to Triumph G.C.

## **#257 Pensacola State College Cybersecurity/IT Program Expansion- Baar's Technology Building Replacement Phase II**

- I reviewed the Contract Document Drawings and Specifications for PSC Baar's Technology Replacement Building Phase II. The Contract Document Drawings and Specifications appear acceptable to Triumph G.C. Substantial completion is anticipated in July, 2023.
- I have reviewed the AIA B101 Agreement Between Owner and Architect with Florida Architects for PSC Baar's Tech Building Replacement. The Agreement appears to comply with the university program requirements, State of Florida Guidelines and is acceptable to Triumph G.C.

## **#271 Okaloosa County Schools Health Academy of Northwest Florida**

- I reviewed the revised / updated Contract Document Drawings omitting the mechanical scope of work. The Documents appear consistent with the project described in the Grant Application and are acceptable to Triumph G.C.

## **#276 Bay District Schools Triumph G.C. Training Center-Arnold Highschool**

- I reviewed the Purchase Order for the Legal Advertisement for Architect Selection, the legal advertisement, the Architecture firm PQS submittals and/or presentation, selection committee evaluation score sheets / selection, and selection committee recommendation and Board Agenda Item for Award of Architectural Services to JRA Architects. The architecture / engineering selection and procurement process appears to comply with Chapter 287.055 Florida Statutes, Consultants Competitive Negotiation Act requirements. The Legal Advertisement RFQ for Architecture Selection and the AIA B10- Agreement Between Owner and Architect shall be uploaded to Smartsheet for review when prepared prior to execution.