

**Program Administrator Report
Triumph Gulf Coast Board Meeting
August 17, 2023**

The Triumph Gulf Coast staff continues regular work with grantees on the implementation of 48 active projects, with an additional eight projects completed, totaling over \$410,000,000. Staff monitors and reviews projects for compliance and processes requests for funds on an ongoing basis, and continues to work with applicants and potential applicants, to review pre-applications, applications and to negotiate agreements.

Pre-Applications

As of Thursday, August 9, 2023, Triumph Gulf Coast had received 319 Pre-Applications totaling over \$2,666,242,900 in requests. *12 active pre-applications have not submitted applications.*

New Pre-application 320 is recommended as statutorily eligible. Pre-application 281 is not recommended as statutorily eligible. 322 is still under review. **Staff recommendation of statutory eligibility does not guarantee grant funding.**

281 Jacob Cline Consulting LLC, Senior and Health Care Franchise	\$1,500,000 Bay
320 Visit Florida, NWFL Beaches – Adventure Within Reach	\$10,500,000 ALL
321 Walton County School District, EPIC - CTE Expansion	\$43,250,000 Walton

Applications

As of Thursday, August 9, 2023 Triumph Gulf Coast had received 126 Applications totaling over \$1,119,686,000 in requests.

New Application

297 P.R.I.D.E. Enterprises, Construction Trades Training Program	\$1,000,000 Escambia
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7 Applications are available for staff review (agenda items and projects previously presented to the Board are not included on this list)

54 Panama City Beach CVB, Sports Park/Stadium Complex	\$18,500,000 Bay
245 Florida A&M University, AI and Data Science Edu and Training in Aquaculture	\$5,204,840 Okaloosa
249 Gulf County Board of County Commission, Floating Drydock	\$26,000,000 Gulf
269 Holy Nativity Episcopal School, Applied Computer Science & Engineering Center	\$1,140,000 Bay
282 Gulf Coast State College, Nursing Simulation Center	\$40,713,569 Bay
284 City of DeFuniak Springs, Emerging Professional Technologies in Aviation	\$40,975,000 Walton
297 P.R.I.D.E. Enterprises, Construction Trades Training Program	\$1,000,000 Escambia

Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a Term Sheet with:

313 Bay EDA, Project Stamper	\$90,000,000 Bay
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Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate an Agreement with:

293 University of West Florida, Nursing and Respiratory Therapy \$7,094,757 Escambia

Triumph staff proposes that the Board approve a grant agreement with:

315 City of Pensacola, American Magic at Port of Pensacola \$8,500,000 Escambia

August 2023 Project Status Snapshot

Staff has developed a project status snapshot document to provide members with an overview of each project. This document reflects the most recent quarterly reports and/or field visits for each project

June - August 2023 Construction Report

Staff continues to review and approve construction bid documents, contracts, change orders and/or task orders for projects. Please see attached Construction Report provided by Mr. Randy Lewis for details.

Triumph Staff Approved Budget Changes

180 Gulf School District, Welding – Funds from the Construction budget category moved to the Equipment and Materials and Supplies categories

211 Pensacola State College, CDL – Funds from the Equipment and Construction budget category moved to Salaries for Triumph Compliance costs

2023 Quarter Two Reports

Construction

43 Okaloosa County, HWY 90 Sewer and Water

46 Okaloosa County, Southwest Crestview Bypass

49 Panama City Port Authority, Port Panama City Eastern Terminal

185 City of Panama City/Eastern Shipbuilding Group, Panama City Industrial Complex

191 Franklin County, Apalachicola Airport

209 Santa Rosa County BOCC, Project Lionheart

240 Santa Rosa County BOCC, Santa Rosa Industrial Park (SRIPE)

257 Pensacola State College, Cybersecurity and IT Program Expansions

258 Bay County Commission, Project Lightning Strike

Workforce/Education

243 Okaloosa School District, AI Learning Institutes

257 Pensacola State College, Cybersecurity and IT Program Expansions

264 Wakulla County School District, War Eagle Career Academy

270 Northwest Florida State College, Nursing Program Expansion

#	Grantee	Project Name	Construction Ahead	Construction On Track	Construction Delayed	Construction Completed	Metrics Ahead	Metrics On Track	Metrics Delayed	Metrics Completed
Infrastructure, Ad Valorem, Emergency Response & Promotins Grants										
43	Okaloosa County	Hwy 90 East Water and Sewer Expansion*				X		X		
46	Okaloosa County	Southwest Crestview Bypass*		X				X		
48	Waakulla County	Emergency Radio System		X				N/A		
49	Panama City Port Authority	Port Panama City Eastern Terminal				X		X		
72	Santa Rosa County BOCC	Whiting Aviation Park				X		X		
120	City of Pensacola	Comm. Aircraft Maintenance Campus*		X				N/A		
185	City of Panama City	Panama City Industrial Complex		X				X		
190	Walton BOCC	US 331 Infrastructure*				X			X	
191	Franklin County BOCC	Apalachicola Regional Airport Fuel System Upgrade		X				N/A		
209	Santa Rosa County BOCC	Project Lionheart			X			N/A		
227	Panama City Port Authority	Intermodal Distribution Center Expansion				X		N/A		
240	Santa Rosa County BOCC	Santa Rosa Industrial Park East (SRIPE)		X				N/A		
186	Gulf County Board of County Commission	Hurricane Michael Recovery Ad Valorem Request		None						X
189	Bay County Board of County Commission	Hurricane Michael Recovery Ad Valorem Request		None						X
213	Florida's Great Northwest (FGNW)	Education ROI Research and Marketing		None				X		
237	Port St. Joe Port Authority	Dredging of Shipping Channel		X				X		
251	Santa Rosa County BOCC	Milton Interchange Park		X				N/A		
259	PEDC	Project Pioneer		None				X		
258	Bay County Commission	Project Lightning Strike		X				X		
273	Bay County Commission	Project Cast		None				N/A		
Workforce/Education Grants										
29	Wakulla County School Board	Career and Technical Education Center*				X				X
69	FSU Marine Lab	Apalachicola Bay System Initiative*		X				X		
98	Walton County Sheriff/ECTC	Vocational/Technical Training Program*		X				X		
143	Bay District Schools	HVAC*				X		X		
148	Gulf District Schools	Agri-Science Program Expansion*		None					X	
153	Gulf County School District	Unmanned Systems*		None					X	
157	Franklin County School District/ABC Schd	Career and Technical Training, Phase I*				X	X			
180	Gulf County School District	WHS Welding Program*		None				X		
198	Wakulla County School Board	UAS/VSO Certification Program*		None				X		
187	Northwest Florida State College	Walton Works Training Center of Excellence*				X		X		
200	Franklin County School District	Career and Technical Training, Phase II*		None				X		
202	Gulf Coast State College - Gulf/Franklin	Tech Center for Emergency Response and Comms		X				X		
206	AMIKids Panama City Marine Institute	Unmanned and Construction Certification Program		None				X		
207	Gulf Coast State College - Gulf/Franklin	Nursing Simulation Center		X					X	
210	Gulf Coast State College	UAS Pilot Boot Camp for Exiting Military		None			X			
211	Pensacola State College	Truck Driver Training Expansion		X				X		
215	Wakulla County School Board	Wakulla/Lively Tech A&P Cert Program		None			X			
216	Northwest FL State College	Center of Aviation Excellence: Airframe & Powerplant		None				X		
217	AMIKids Pensacola Inc.	AMIKids Pensacola Workforce Development Program		None				X		
221	Locklin Technical College	Hurricane Michael Skilled Labor Recovery Fund		None						X
222	Okaloosa Technical College	Hurricane Michael Skilled Labor Recovery Fund		None						X
223	Emerald Coast Technical College	Hurricane Michael Skilled Labor Recovery Fund		None						X
224	Wakulla County School Board/Lively Tec	Hurricane Michael Skilled Labor Recovery Fund		None						X
228	Pensacola State College	Infrastructure and Logistics Training Fund		None						X
229	Tallahassee Community College	Infrastructure and Logistics Training Fund		None						X
230	Walton County Schools	AI& Healthcare Certification Program		X				X		
233	IHMC	Center for Human Healthspan, Resilience and Perform		None				X		
243	Okaloosa School District	AI Learning Institutes		None			X			
244	Bay District Schools	Thunderbird Tech Program		None				X		
246	Florida State University - Panama City	Cybersecurity and New Technologies		None				X		
257	Pensacola State College	Cybersecurity and IT Programs Expansion		X				X		
264	Wakulla County School Board	War Eagle Career Academy		X			X	X		
265	Florida State University - Panama City	FSU - PC Collegiate Lab School		None				X		
271	Okaloosa School District	Nursing Expansion		X				X		
270	Northwest FL State College	Nursing Program Expansion		X				N/A		
276	Bay District Schools	Arnold High School Workforce Training		X				N/A		
		* 6 month COVID Extension Granted								
		N/A - Not Applicable (Metrics not due at this time)								

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Construction, Contract Compliance, and Smartsheet Review for Triumph G.C. Board Meeting Aug. 17, 2023.

The following items reflect contract, construction, quarterly reporting, proposed grant term sheets activity which I have reviewed and made comment on since June 16, 2023. This report is for August 17, 2023, Triumph Gulf Coast Board Meeting.

#43 Okaloosa County Hwy 90 Water and Sewer Extension

- The 2nd Quarter April- June 2023 Progress Report for #43 Okaloosa Hwy 90 and Jerico Rd. Water and Sewer Expansion. Material procurement and delivery have delayed Phase II of the project. The Report appears complete and acceptable to Triumph G.C.

#46 Okaloosa County Southwest Crestview Bypass

- Triumph Board Member inquired about the current status of construction of the Southwest Crestview Bypass Project. Grantee uploaded to Smartsheet line #103 the contractors' latest submitted construction progress schedules and the most current engineer's monthly report.
- Change Order #4 to Andersen Columbia, the P J Adams Pkwy Status Report dated 7-19-23, the Const. Progress Bar Chart 7-2023, the P J Adams Pkwy Updated CPM Schedule 7-2023, the Crestview Bypass Weekly Status Report, from the Okaloosa County Public Works Department for the Southwest Crestview Bypass. The submitted documents provide a thorough update of the project status and progress. The documents and reports appear complete and acceptable to Triumph G.C.
- The 2023 2nd Quarter Activity Progress Report- March- June, 2023, from the Okaloosa County Public Works Department for the Southwest Crestview Bypass. The report appears complete. Construction is underway on all phases of the Southwest Crestview Bypass. The quarterly report appears acceptable to Triumph G.C.
- Triumph's disbursement review team asked that I review documents / invoices to process their 1st reimbursement request. The construction contracts comply with the Florida Statutes and the intent of the Grant conditions.

#48 Wakulla County Emergency Communication System

- Reviewed the Wakulla Tower purchase contract, the contract appears acceptable.

#49 Panama City Port Authority East Terminal Project

- Reviewed the 2nd Quarter 2023 Report for the Panama City Port Authority East Terminal Project. The construction activities have been completed and the terminal is in its third

year of operation. The report provided an update of the increased shipping for the performance metric goals. The report appears complete and acceptable to Triumph G.C..

#120 Project Titan Update (Pensacola Airport MRO Campus)

- Reviewed the Project Titan Element 2 Project Design Criteria Professional and Program Services Contract with Atkins North America, Inc., the invitation to bid RFQ Design-build package, the Basis of Design and Design Criteria Package for Hangars 3 & 4 by Atkins, the signed and sealed Project Manual and Drawings for Titan Element 2 Project Site Preparation, the Addenda and Preproposal Conference, and draft bid tabulation. The documents appear to comply with the Triumph G.C. Grant requirements and conditions, consistent with the grant scope. and comply with Florida Statutes.

#185 Panama City Industrial Complex and Eastern Shipbuilding Group Project

- Reviewed the proposal for CEI services from DRMP engineers for the East Ave. Drainage and Stormwater Project at the ESG Nelson Shipyard. The proposal appears complete and in compliance with the Triumph G.C. Grant requirements.

191 APALACHICOLA REGIONAL AIRPORT FRANKLIN CO. FUEL FARM REPLACEMENT

- Reviewed the 1st Amendment Request to the Grant Award amendment, the project engineer, Avcon, Inc., recommendation of award to MDM Services, Inc., the proposed Notice to Award and the Notice to Proceed, the Standard Form of Agreement between Owner and Contractor, the General Conditions and the Bid Contract Documents for Project #191 Franklin County Apalachicola Regional Airport Fuel Farm Replacement Project submitted by the Franklin County Board of County Commissioners. The documents, the Bid Contract Documents and the Agreement Between Owner and Contractor appear acceptable, and compliant with the Triumph Grant conditions and requirements.
- Reviewed the 2nd Quarter 2023 Report for Project #191 Franklin County Apalachicola Regional Airport Fuel Farm Replacement Project submitted by the Franklin County Board of County Commissioners. The only bid was over the construction allowance of the Triumph Grant Agreement. The County requested additional grant funding from Triumph, which was approved at the May Triumph Board meeting. The County has since approved the construction contract and held a preconstruction conference with the awarded contractor. The Quarterly report is acceptable to Triumph G.C.

#209 SR Project Lionheart - Northwest Florida Industrial Park

- Reviewed Roberson Underground Utility LLC, letter requesting a 60-day extension to their contract due to equipment being on backorder, rain days, and labor shortage. I requested the grantee provide (upload to Smartsheet line 23) a time extension Contract Change Order prepared by project engineer, Baskerville-Donovan, Inc., with their recommendation, and contractor time extension substantiation documentation, historic rain days vs actual rain days, and material supplier letter for delay. An

updated construction progress schedule / chart from the contractor was also requested.

- Reviewed the 2nd Quarter 2023 Progress Report for NWFL Industrial Park- Santa Rosa BOCC Project Lionheart. The Report appears acceptable to Triumph G.C.

#211 Pensacola State College Truck Driver Training Program

- Reviewed th Commercial Vehicle Driving program Construction Activities Report for 2nd Quarter April–June, 2023. The addition of lighting for the driving loop is being investigated, to be funded with grant savings, if acceptable to Triumph G.C. The quarterly reports appear acceptable to Triumph G.C.

#227 Panama City Port Authority's Intermodal Transportation Center

- Reviewed the 2nd Quarter 2023 Report for Grant Project #227 Panama City Port Authority's Intermodal Transportation Center, the project is complete, and the Port and economic development partners are actively marketing the industrial / distribution sites. The report appears acceptable to Triumph G.C.
- The Triumph disbursement review team requested I comment on Grantee's "Documentation of Evidencing Completed Work" on Smartsheet. Requested Grantee upload the Certificate of Final Completion by McNeil Carrol Engineering, Inc., and the contractor, ECS, LLC, final pay request cover page signed / approved by Engineer and Owner to Smartsheet for review.

#233 Institute for Human and Machine Cognition (IHMC)Center for Human Healthspan Resilience

- The disbursement review team asked that I review construction match invoices and paid amounts, to determine if they are reasonable. The amounts posted to Smartsheet for design and construction are reasonable and appear consistent with industry standards.

#240 Santa Rosa Industrial Park East

- Reviewed the Q2 2023 Construction Report for Santa Rosa Industrial Park East (SRIPE) roadway and utility infrastructure extension. The report appears complete and construction is progressing well. The report is acceptable to Triumph G.C.

#257 Pensacola State College Cybersecurity/IT Program Expansion- Baar's Technology Building Replacement Phase II

- Reviewed the Contract Document Drawings and Specifications for PSC Baar's Technology Replacement Building Phase II. The Contract Document Drawings and Specifications appear acceptable to Triumph G.C. Substantial completion was anticipated in July, 2023.
- Reviewed the AIA B101 Agreement Between Owner and Architect with Florida Architects for PSC Baar's Tech Building Replacement. The Agreement appears to

comply with the university program requirements, State of Florida Guidelines and is acceptable to Triumph G.C.

- Reviewed the Program and Construction Activities Progress Report for 2nd Quarter April–June, 2023. Morette Const anticipates construction completion in late September/early October, if no other supply chain delays affect the schedule. The quarterly reports appear acceptable to Triumph G.C.

#258 Bay County Project Lightning Strike

- Reviewed the 2nd Quarter Progress Report for Bay County Project Lightning Strike (Central Moloney, Inc.) located in the Venture Crossings Enterprise Centre dated July 28, 2023 provided by the Bay County Board of County Commissioners. The report appears complete and acceptable to Triumph G.C.

#264 WCSD War Eagle Career Academy

- Reviewed the 2nd Quarter progress letter for metrics and the Architects August schedule update. The Architect's letter indicates the selected contractor is preparing a GMP construction management contract and subcontracts have been bid. The previous Triumph point person left, Triumph has reviewed processes with the new point person and the construction documents, advertisement for construction manager, the CM selection ranking, the recommendation for award and the CM contract for preconstruction services have now been sent for Triumph G.C. review and approval.

#270 NWFSC Nursing Education

- Reviewed the asbestos abatement contract documents, drawings, and specifications. The documents appear complete and acceptable to Triumph G.C. to proceed with bidding.
- Reviewed the bid tabulation sheet and the contract agreement with the low bidder, Cross Environmental Services. Reviewed with the grantee that the advertisement to bid or RFQ shall be posted for Triumph G.C. review prior to future contract awards. Triumph G.C. shall review and approve contract documents prior to award of any contracts exceeding \$325,000. Grantee shall post all contract documents on Smartsheet for Triumph G.C. review prior to future contract awards.
- Reviewed the 2nd Quarter Program Development Report and the Quarter 2 April 1- June 30, 2023, Planning and Construction Report for the NWFSC Nursing Education Project. The reports are informative and appear acceptable to Triumph G.C. The project has been delayed due to additional asbestos materials found that must be removed by further abatement.

#271 Okaloosa County Schools Health Academy of Northwest Florida

- Reviewed the revised / updated Contract Document Drawings omitting the mechanical scope of work. The Documents appear consistent with the project described in the Grant Application and are acceptable to Triumph G.C.

#276 Bay District Schools Triumph G.C. Training Center-Arnold Highschool

- Reviewed the Purchase Order for the Legal Advertisement for Architect Selection, the legal advertisement, the Architecture firm PQS submittals and/or presentation, selection committee evaluation score sheets / selection, and selection committee recommendation and Board Agenda Item for Award of Architectural Services to JRA Architects. The architecture / engineering selection and procurement process appears to comply with Chapter 287.055 Florida Statutes, Consultants Competitive Negotiation Act requirements. Reviewed with the Grantee that the Legal Advertisement RFQ for Architecture Selection and the AIA B10-Agreement Between Owner and Architect shall be uploaded to Smartsheet for review when prepared prior to execution.

Walton County Sheriff Emergency Communication System (no grant application at this time)

- Reviewed the draft INT for Walton Sheriff Emergency Communication System at Triumph's staff request.
- The consultant selection/procurement was not clear. Sheriff's office produced an exception for selection process for constitutional officers. I reviewed "the purchase of supplies and equipment..." F.S. 30.53 also AGO 78-122, and FL Statutes 180.24, 255, and 287.055 (CCNA). The typical Triumph G.C.Grant conditions and requirements require compliance with FL Statutes 180.24, 255, and 287.055, without exception.